Contents

Vision

To be a centre of excellence of international repute, building synergies between knowledge, education, research and entrepreneurship in library and information management

Mission

Producing the necessary human resources in information management   who can play a pivotal role in the national development in all sectors with highest competency and uncompromising quality.

Quick Reference

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Director's Report

The National Institute of Library and Information Sciences (NILIS) was established in 1999 under the University of Colombo, as a component of the World Bank funded General Education project. Two thousand school libraries were established under the project while another 2000 existing libraries were refurbished. NILIS was entrusted with the task of providing academic and professional training to the existing staff as well as to the newly recruited staff of the school libraries and other libraries. Accordingly island wide training programmes were conducted for the newly recruited graduates to the school libraries, and in 2002 academic study programs commenced.

Postgraduate diploma courses in teacher librarianship, masters in teacher librarianship and diploma in teacher librarianship courses were commenced targeting the staff of the school libraries. In addition a postgraduate course in Library and Information Sciences and a diploma course in library and information management were commenced for the staff employed in the library sector. Furthermore the Masters course in library and Information Sciences which was until then conducted by the Faculty of Graduate Studies, University of Colombo was entrusted to NILIS in 2006.

Since one of the main objectives of NILIS is to enhance the development of the quality of service of the human resources in the school libraries, the institute commenced a one year diploma course in school librarianship for the library assistants and attendants of school libraries. There is a great demand island wide for this course and NILIS initiated the discussions with the provincial education directors to conduct programmes in Uva Central and Sabragamuwa provinces initially.

NILIS is unique

The National Institute of Library and Information Sciences was established in order to enhance the quality of service of the professionals in the library sector. But the main focus of attention of the institute was directed towards the school library sector, since its establishment was linked to the World Bank funded school education project. Therefore along with the development of physical resources in the school libraries, the institute commenced academic courses designed to produce school library personnel of a high caliber.

Even though the Kelaniya University had been conducting diploma courses, graduate courses and post graduate courses in librarianship during the past decades, there was a very important reason to commence study courses in the same field at the University of Colombo as well. This was because the courses conducted by the University of Kelaniya were more oriented towards theory of the subject. These courses have been mainly designed for graduates who wish to seek employment at a graduate level. But the courses designed by NILIS are more practical oriented. This can be perceived from the course content, project work and library practices etc. of the NILIS courses. This is because most of the NILIS courses have been specifically designed for professionals in the field of Library and Information Sciences.

Challenges

The continuous challenge faced by NILIS was the non-inclusion of the NILIS qualifications for the promotions of teacher-librarians, in the teacher services minute. The failure on the part of the Ministry of Education to implement this scheme, despite the approval of the Cabinet of Ministers was indeed a grave issue. The qualifications required for the promotions of teachers continue to be those that were recognized five decades ago. But with the creation of new posts and the introduction of new courses relevant to these posts, it is the responsibility of the administrate officers to include them in the establishment procedure. Although NILIS has made every possible effort to rectify this situation, the non-compliance by the Ministry of Education to update the promotional procedures according to the developments in the educational field has been responsible for the decline in demand for the NILIS courses. The Ministry of Education should take the entire responsibility for this situation. But NILIS will continue to pursue this issue with the Minister and ministry officials.

Future Plans

The main objective of NILIS is to improve and develop the human resources in all areas of the library sector. In order to achieve this objective NILIS diversified its courses. Consequently the student rose to 183 in 2015. Also steps were taken to extend the diploma course in librarianship which is conducted for support staff recruited to the libraries. NILIS anticipates to make this course the main market in the future and hopes to achieve this within the next two years. The institute is also in the process of organizing short term courses with the western province education ministry to empower all teachers and principals on how to

use internet more effective way for teaching and learning purposes at the school level. NILIS also discussed with the local government officials to upgrade the public librarians' educational qualifications to do a better service to the public. This will enable the increase of the student intake.

At the beginning of the new millennium the school library sector of Sri Lanka underwent a conceptual change. In order to make this conceptual change a reality it was an essential pre-requisite that the school library sector needed to be manned by resource personnel endowed with new knowledge, attitudes, and skills. The existing courses in librarianship were inadequate to cope with this situation, and hence NILIS commenced conducting specialized courses in teacher librarianship to meet this challenge.

One of the main features of this conceptual change was changing the function of the school library. The traditional school library which functioned merely as a room where one undertook silent reading or borrowed and returned books had to meet the challenge of being transformed into a place where information skills were taught. The teacher librarianship courses conducted by NILIS have been exclusively designed to produce personnel who will be able to meet this challenge. Thus areas such as information literacy, children's literature, internet literacy, and media literacy which are not included in the standard courses in library and information sciences have been incorporated into the teacher librarianship courses conducted by NILIS. Today, educationists throughout the world have accepted that learning sans the above skills is futile, and the school library is the place where such skills can be taught to the students. With this objective in mind the endeavor of NILIS is to produce personnel who will be well equipped to deal with the new conceptual change. Although it is an enormous challenge, NILIS is happy to note that the students who have completed the courses in school librarianship have been successful in meeting this challenge moderately. These personnel, though few in number, have brought about an appreciable change to the school library sector, the monetary value of which is immeasurable.

Director/ NILIS

Board of Management: Upto 11ᵗʰ June 2015

Prof. Ranjith Senaratne	Chairman/BoM/NILIS Vice Chairman, UGC (Ex-officio) Chairman, SCOLIS/UGC
Mr. Prasanna Ranaweera	Director/NILIS (Ex- officio)
Prof. W. Chandradasa	Dean/Education (Ex-officio)
Prof. G. N. Wickremanayake	Director/UCSC/Nominee of UGC
Prof. Russell Bowden	Nominee of UGC
Dr. Wathmanel Seneviratne	Libratian, Open University of Sri Lanka, Nominee of SCOLIS/UGC
Ms. B. M. S. Bandara	Nominee of Ministry of Higher Education (Ex-officio)
Ms. Geetha Wimalaweera	Additional Director General, Department of National Budget Nominee of Treasury
Ms. Shivanthi Weerasinghe	President/SLLA (Ex-officio)
Mr.L.A. Jayatissa	Librarian, University of Kelaniya, Nominee of SCOLIS/UGC
Mr.W. Sunil	Director General/ NLDSB (Ex- officio)
Mr. G. R. Padmasiri	Librarian, University of Vishual Arts, Nominee of UGC

Board of Management: From 12ᵗʰ June 2015

Dr. Ruvaiz Haniffa	Chairman/NILIS (Ex-officio), Chairman, SCOLIS/UGC
Mr. Prasanna Ranaweera	Director/NILIS (Ex- officio)
Prof. W. Chandradasa	Dean/Education (Ex-officio)
Prof. G. N. Wickremanayake	Director/UCSC/Nominee of UGC
Prof. Russell Bowden	Nominee of UGC
Dr. Wathmanel Seneviratne	Librarian, Open University, Sri Lanka, Nominee of SCOLIS/UGC
Mr.H.D.S.N. Hettige	Assistant Secretory, Ministy of Higher education, Nominee of MoHE (Ex-officio)
Ms. Geetha Wimalaweera	Additional Director General, Department of National Budget Nominee of Treasury
Ms. Shivanthi Weerasinghe	President/SLLA (Ex-officio)
Mr.L.A. Jayatissa	Librarian, University of Kelaniya, Nominee of SCOLIS/ UGC
Dr. Nayana Wijesundara	Librarian, University of Sri Jayawardhanapura Nominee of UGC
Mr. W. Sunil	Director General/ NLDSB (Ex- officio)

Staff

Cardre	Approved Cardre	Existing Cardre	Vacancies	Remarks
Director	01	01	-	-
Senior Assistant Rgistrar	01	01	-	-
Senior Assistant Burar	01	01		
Senir Lecturer	03	03	-	-
Assistant Librarian	01	01	-	-
Computer Application Assistant (Grade III)	04	02	02	03 on assignment Basis
Clerk (Grade I)	01	01	-	-
Book Keeper (Grade III Seg. B)	01	01	-	-
Library Assistant (Grade III)	02	01	01	
Driver (Grade II)	01	01	-	-

Human Resources Development

NILIS is conducting courses from Certificate to MPhil/ PhD. The following table gives information on student registration for each course.

Course	Total Students	Total Academic Staff	Total non Academic Staff
MPhil/ PhD. programme	18	V.05 P.02	01
Masters in Library and Information Science (MLS) - Full Time	20	V.11 P.02	01
Masters in Information Management (MIM) - Full Time	05	V.10 P.1	01
Masters in Teacher Librarianship (MTL) –Full Time	06	V.08 P. 2	01
Postgraduate Diploma in Information Management (PGDIM) – Part Time	17	V.05 P.02	01
Postgraduate Diploma in Teacher Librarianship (PGTL) - Full Time	04	V.10 P.1	01
Postgraduate Diploma in Library and Information Science (PGLIS) - Part Time	68	V.10 P.1	01
Diploma in School Librarianship (DSL)	63	V.4 P. 1	01
Diploma in Public Librarianship (DPL)	10	V.8 P.1	01
Diploma in Library and Information Management (DLIM)	12	V.2 P. 1	01
Preliminary Certificate in Library and Information Management (PLIM)	29	V. 8 P.2	01
Certificate in Public Librarianship (CPL)	15	V.7 P.1	01
Certificate in School Librarianship (CSL)	39	V. 10	01
Certificate Course in English and Information Literacy Skills (CEILS)	55	V. 2 P.1	01
Bachelor of Education (Part III) Library and Information Management (Sinhala Medium)	66	P.4	01
Bachelor of Education (Part III) Library and Information Management (English Medium)	18	P.4	01

Short Courses

NILIS is conducting short courses for continuous professional development of human resources employed in libraries and other sectors. The following table briefly gives information on such programs.

Subject	Number of Participants
Training Programme on IT for Office Management (26.03.2015-21.05.2015)	20
Training Programme on IT for Office Management (15.10.2015-03.12.2015)	26
NILIS Symposium 2014(13.11.2015)	144
MPhil/PhD Colloquium (14.11.2015)	38
International Workshop on Instructional Pedagogy for Librarians"	31
Three-day workshop on Information Literacy for Library Staff University of Jaffna	48
Three-day training programme for the NILIS visiting Lectures	11
Training Programmes conducted in collaboration with the Ministry of Education	
Training Programme for Principals and Teacher Librarians in Denuwara Educational Zone	40
Training Programme for Principals and Teacher Librarians in Matale Educational Zone	40
Training Programme for Principals and Teacher Librarians in Kandy Educational Zone	40
Training Programme for Principals and Teacher Librarians in Katugastota Educational Zone	40
Training Programme for Principals and Teacher Librarians in Nuwara Eliya Educational Zone	40
Training Programme for Principals and Teacher Librarians in Nuwara Eliya Educational Zone	40
Training Programme for Principals and Teacher Librarians in Hatton Educational Zone	40
Training Programme for Principals and Teacher Librarians in Kothmale Educational Zone	40
Training Programme for Principals and Teacher Librarians in GampolaEducationsl Zone	40
Training Programme for Principals and Teacher Librarians in Walapane Educational Zone	40
Training Programme for Principals and Teacher Librarians in Walapane Educational Zone	40
Training Programme for Principals and Teacher Librarians in Naula Educational Zone	40
Training Programme for Principals and Teacher Librarians in Wilgamuwa Educational Zone	40
Training Programme for Principals and Teacher Librarians in Galewela Educational Zone	40
Training Programme for Principals and Teacher Librarians in Hanguranketha Educational Zone)	40
Training Programme for Principals and Teacher Librarians in Theldeniya Educational Zone	40
Training Programme for Principals and Teacher Librarians in Gampola/Kothmale Educational Zone	40

Postgraduate Convocation

Two Masters students and 33 Postgraduate Diploma holders were conferred with degrees at the 2015 Postgraduate Convocation.

Panel of Visiting Lecturers

As NILIS has only three permanent lecturers it obtains the services of visiting lecturers. The following scholars served as the panel of visiting lecturers in 2015.

	Name of the Lecturer	Specialization area	Designation
01	Prof. Piyadasa Ranasinghe	Bibliographic Control	Senior Professor, University of Kelaniya
02	Prof. Siddisena	Research Methodology	Senior Professor Faculty of Arts University of Colombo
03	Prof. Gamini De Alwis	Management	Former Professor Faculty of Management & Finance University of Colombo
04	Dr. Wathmanel Senevirathna	Knowledge Management	Librarian Open University of Sri Lanka Nawala
05	Dr. K.D.G. Wimalaratne	Conservation	Former Director Department of National Archives
06	Mr. G.R. Padmasiri	Classification	Librarian University of Visual & Performing Arts
07	Mr. L.A. Jayatissa	Indexing	Librarian University of Kelaniya
08	Mr. M.N. Ravikumar	Information Technology	Senior Assistant Librarian Eastern University of Sri Lanka
09	Mr. T.H.K.T. De Silva	Copyright law	Attorney at Law, Supreme Court of Sri Lanka
10	Mr. T. Ramanan	Social Media	Senior Assistant Librarian Eastern University of Sri Lanka
11	Mr. Harsha Balasooriya	Library Automation	Senior Assistant Librarian Open University of Sri Lanka Nawala
12	Mr. Nishan Punchihewa	Information Technology	Senior Assistant Librarian University of Moratuwa
13	Mr. D.L.P.M. Rathnasinghe	Financial Management	Senior Lecturer Faculty of Management & Finance University of Colombo
14	Ms. H.M.D.S.D. Somarathna	Information Literacy	Senior Assistant Librarian, University of Colombo
15	Mrs. D.M.P. Bandaranayake	Information Sources	Library Director American Center Library Colombo
16	Mr. T.K De Seram	Education Technology	Technical Officer Educational Technology Division Open University of Sri Lanka
17	Mr. W. G. Premarathna	Management	Senior Lecturer

			Faculty of Management & Finance University of Colombo
18	Ms. T.N. Gunadeera	Management	Lecturer Department of Finance, Faculty of Management & Finance University of Colombo
19	Mr. Buddhin Kumara	Information Technology	Senior Assistant Librarian University of Moratuwa
20	Ms. Manoja Samaradiwakara	Research Methodology	Senior Assistant Librarian University of Moratuwa

NILIS Research Conference

NILIS Research Conference 2015 was held on 13th November at NILIS University of Colombo, 26 research papers were presented of the conference under 04 different themes.

Titles of the present papers

Investigating information Gaps that impact on the Economic Efficiency of Offshore Fisheries Sector in Sri Lanka
Pearl Wijesekara, General Sir John Kothalawala defence University **and Jagath Rajapaksha,** National Institute of Oceanography and Marine.

Reaching technical students to enhance information skills as an outreach activity of Library, University of Moratuwa.
Thushari M.Senevira, Upeksha Kodithuwakku and K.G.A.P.Kiriella, University of Moratuwa

Towards implementing a next-generation resource discovery tool: virtual union catalogue of digital repositories in Sri Lanka.
Jayakananathan Mariyapillai, Eastern University **and Ruwan Gamage NILIS,** University of Colombo

Modelling survey research designs: a review of basic design phases for effective reasoning for novice researchers
Wathmanel Seneviratne, Library, Open University of Sri Lanka

Scholarly publishing and challenges faced by authors
Chathuranga Weerasekara, Library, Centre for Poverty Analysis

Bibliometric analysis of research output by the academic of the Faculty of Agriculture University of Jaffna.
U.Latha, Library, Unicersity of Jaffna and **S.Ambihai,** Branch University, Faculty of Agriculture, University of Jaffna

Information sources used by undergraduates; a citation analysis of undergraduate theses submitted to the University of the Visual and Performing Arts.

A.V.M.K.Ankumbura, Library, University and performing Arts

Open source software adoption for library management; issues and challenges
 C.N.D. Punchihewa, A.D.B.Kumara

Use and acceptance of information communication technologies (ICTs) by University students in Sri Lanka.
G.D.M.N.Samaradiwakara, Chandra Gunawardena

Loss of books due to non-returns: a case study in an academic library.
Shirani Ranasinghe

Usage of analytical skills in the assignments of visual arts undergraduates: case study at SVIAS
B.Prashanthan

Development and implementation of a knowledge Management system (KMS) in the parliament of Sri Lanka.
S.L.Siyath Ahemed, Wathmanel Senevirathna, Lional Amarakone

13 Posters were presented under seven topics.
Gender difference in job satisfaction among University library professionals in Sri Lanka.
M.P.L.R.Marasinghe, Anusha Wijerathna

A study on the comparison of cataloging modules of Koha, Libsys, AFW: with special reference to university libraries in Sri Lanka.
D.G.A.S.Malkanthi, Nimal Hettiarachchi

Sri Lanka Standards Institute (SLSI) Library users' information seeking behavior with regard to National and International standards
M.D.R.Kumudini

An evaluation of library usage by military personnel
R.M.R.Diyaelagedara

Library user survey based on the humanities and social sciences at the University of Jaffna.
Kirupa Hoole

Use of the Audio visual resource centre (AVRC) by students: a case study at the Open University of Sri Lanka (OUSL)
Tinaesha Nanayakkara

A study on the effect of networked learning to the student achievement
Asitha Sadaruwan Jayasooriya

Trip Advisor reviews Sinharaja Forest Reserve: a content analysis
P.K.Jayasekara and M.S.M.L.Karunarathne

The origin and evolution of libraries in Sri Lanka and India

S.R.S.Udeshi, A.M.C.M.Adikari, W.A.Swarnakanthi, G.W.P.Kuruppu, S.R.B.K.D.C.Kadadara, G.R.S.Jayakodi, A.P.Illangakoon

A comparison of email policies between the government and the private sector organizations
Inoka Peiris, Preethika Weerasinghe, Vidushi de Costa, Dinushi Weerakoon, Chathuranga Jayaweera, Mahinda Amarasiri

Critical evaluation of five English language online newspaper in Sri Lanka against established wed usability criteria
Koshio Mendis, Yashodha Dharmawaedhana, Rasika Thushantha, Safkan Hamza, Samantha Liyanage

Photographic representation of physical elements of technical processing functions in selected libraries in Sri Lanka.
D.P.C.Vithana, S.Weerasinghe, F.Z.Ashiq, V.Alagarathnam, I.Srimalini, P.Loshini, N.Rujani, H.P.De Silva, S.R.Withana, P.K.Wijesekara

Selection tools applied in the process of selecting library materials
Vijith jayasinghe, Samanth Karunarathne, Harshani Athukorala, Lihini Marambe, Dilmini Methasinghe, Wasantha Wijerathne, K.A.A.D.D.Sanjeewani

NILIS Resource Persons' Contribution to External Institutions

Dr. Ruwan Gamage

- **Education Officer – Sri Lanka Library Association (2015/2016 & 2016/2017):**

Handles overall administration of the flagship professional Diploma of SLLA, takes policy decisions, and in the process of revising the course, writing textbooks, and transfering the course from face to face and postal modes to online within the next three years.

Mr. Uditha Alahakoon/Assistant Librarian

2015.02.27-28 - Teacher Librarian Workshop – Educational Zone Mathale
2015.04.04   - Training programme for School Librarians and Public Librarians, Ampara District
2015.10.22-23 - Training programme for School Librarians and Public Librarians, Trincomalee District
2015.11.16-17 - Training programme for School Librarians and Public Librarians, Hambanthota District
2015.03.09   - Training programme for School Librarians and Public Librarians, Gampaha District
2015.09.28   - Workshop on cataloguing for public Librarian

Mr. P.G. Premadasa / Senior Lecturer

Conduct following programs organized by central province Educational Department during 2015

2015.08.23 - Need Analysis
2015.04.06 - Functions of School Library and Learning Resource centre
2015.09.10 - Teaching Information Skills
2015.09.11 - Teaching Information Skills
2015.09.17 - Collaborative Learning
2015.09.18 - Collaborative Learning
2015.10.08 - Extension of Learning
2015.10.09 - Extension of Learning
2015.11.02 - Teaching Reading
2015.11.03 - Teaching Children's and young Literature
2015.11.30 - School teacher librarian as a Researcher
2015.12.01 - Evaluation and Oral Presentation

Contribution to Research from Academic Staff

Publications

Mr. R.P.P. Ranaweera/Director

❖ **Ranaweera, R.P.P**. (2015) Poster Presentation with the Abstract "How far have the NILIS Post-graduate courses helped Sri Lankan Teacher Librarians to improve students' reading, writing and communication skills. IASL conference 28 June- 03 July 2015 at Maastricht, Netherland

❖ **Ranaweera, R.P.P**. (2015) Role of NILIS to develop the Library and Information Science Education in Sri Lanka, National Library 25th Anniversary Commemorative Volume, National Library and Documentation Services Board

Dr. Ruwan Gamage / Senior Lecturer

Publications by Dr. Ruwan Gamage

❖ Mariyapillai, J., & Gamage, R. (2015). Towards implementing a next-generation resource discovery tool: virtual union catalogue of digital repositories in Sri Lanka. In *Access to Information; Methods and Measures*. Colombo: National Institute of Library and Information Sciences.

Mr. Uditha Alahakoon / Assistant Librarian

❖ **Mr. Uditha Alahakoon**. (2015) Role of NILIS to develop the Library and Information Science Education in Sri Lanka, National Library 25th Anniversary Commemorative Volume, National Library and Documentation Services Board

❖ Translation of Slavoj Zijek : Graphic Guide

❖ Translation of Jean Bradillard : a Graphic Guide

❖ Translation of the American Fiction: The Reluctant Fundamentalist

❖ Translation of the Chinese Novel Fiction: The Art of Love

Committee Membership for the other Institutes

Mr. R.P.P. Ranaweera/Director

- ❖ Advisory committee member for the National Library and Documentation Services Board

Dr. Ruwan Gamage / Senior Lecturer

- ❖ Handles overall administration of the flagship professional Diploma of SLLA, takes policy decisions, and in the process of revising the course, writing textbooks, and transforming the course from face to face and postal modes to online within the next three years.

Mr. Uditha Alahakone / Assistant Librarian

- ❖ Member of the advisory committee for the bibliographic organization at   National Library and Documentation Services Board.
- ❖ Member of the Committee on formulating acquisitions policy National Library and Services Board
- ❖ Member of the Advisory Committee of The Colombo Public Library

MPhil/PhD Programme

	Name of the Student	Title of the Dissertation	Supervisor
01	Mr. N.M. Karannagoda	Information Gathering (seeking) Behavior and In-House Library Usage for Academic Purposes of Undergraduates in the Universities of Sri Lanka.	Dr Wathmanel Seneviratne Librarian Open University of Sri Lanka
02	Mr. T.H.K.T. De Silva	The Impact of Intellectual Property Act No. 36 of 2003 to the field of publishing rights	Dr. Tissa Hemaratne Senior Lecturer University of Ruhuna
03	Mr. K.M.A.S. Jayasooriya	Study of the necessity /requirement of a structured information literacy syllabus in school (පාසල් විෂය මාලාව සඳහා තොරතුරු සාක්ෂරතා විෂය මාලාවක වයුහික අවශ්‍යතාවය අධ්‍යයනය කිරීම)	Dr. Ruwan Gamage, Senior Lecturer, NILIS
04	Mr. L.M.U. Prasad Cabral	A Study on the Biology and Ecology of the Invertebrate Fauna Associated with the Documents in Depository Libraries in Sri Lanka with a view of Developing Techniques for Conservation of Documents	Dr. Pascal Querner Institute of Zoology, University of Natural Resources and Life Sciences, Vienna Prof. L. Nugaliyadde Professor in Agricultural Biology Faculty of Agriculture, University of Ruhuna, Kamburupitiya
05	Mr. A.S.M. Azahim	Quality evaluation of private university libraries in Baharain using libQual model: An empirical study	Dr. Nishad Anwaz Assistant Professor College of Business Administration, Kingdom University, Kingdom of Baharain

Masters in Information Management (MIM)

Full Time

	Name of the Student	Dissertation Title	Supervisor
01	Mr. S.L.S. Ahemed	Retaining the knowledge on the legislative process of the staff in the legislative department of the Sri Lankan parliament	Dr. Wathmanel Seneviratne, Librarian, OUSL
02	Mr. L.R. Amarakoon	Explorative study on the low use of social media by university libraries in Sri Lanka: with special reference to Facebook.	Ms. Thushari Seneviratne, Senior Assistant Librarian, University of Moratuwa
03	Mrs. H.C. Karunasekara	Bibliometric analysis on postgraduate dissertations submitted to the Postgraduate Institute of Medicine	Mr. Uditha Alahakoon, Assistant Librarian, NILIS
04	Mrs. H.I.S. Perera	Effectiveness of information flow in supporting strategic decision making at the People's Bank of Sri Lanka.	Ms. Gayathri Gunawardene, Product Development Manager/Engineer, Sri Lanka Telecom
05	Mrs. Kamani Perera	An evaluation of the use of the library blog by the membership: A case study at the Regional Centre For Strategic Studies, Colombo	Dr. Ruwan Gamage, Senior Lecturer, NILIS
06	Mrs. L.K. Weragala	Evaluation of usage of e-resources for writing dissertations in Postgraduate Institute of Medicine, Sri Lanka	Mr. P.G. Premadasa, Senior Lecturer, NILIS

Masters in Library & Information Science (MLS)– Full Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. A.C. Abeywardane	Running an efficient library service – main determinants from the users perspective: A case study based on the Postgraduate Institute of Management (PIM) Library	Prof. J.A.S.K. Jayakody Director, IHRA, University of Colombo
02	Ms. W.H.D.K. Abeyrathne	Enhancing self-directed Learning in Higher Education: Case Study at the Faculty of Agriculture, University of Peradeniya, Sri Lanka.	Dr. (Mrs.) T.M.S.S.K. Yatigammana Ekanayake Department of Education, Faculty of Arts, University of Peradeniya
03	Ms. W. Ayoni Perera	Assessing Information Literacy Competencies of the design undergraduates in "Academy of Design", Sri Lanka	Mr. Prasanna Ranaweera Director, NILIS
04	Ms. P.K. Jayasekara	Influence of Social Media in the choice of a tourist destination; The case of tourists opting to visit Sinharaja Forest, Sri Lanka	*Chife Supervisor* Prof. Oscar Amarasinghe Faculty of Agriculture, University of Ruhuna *Co-supervisor* Mr. H.I.G.C. Kumara Senior Lecturer, Faculty of Humanities and Social Sciences, University of Ruhuna
05	Mr. P.G. Nishantha	"A comparison of citation behavior between traditional and social media'	Dr. Ruwan Gamage Senior Lecturer, NILIS

Postgraduate Diploma in Library & Information Sciences (PGLIS)

	Name	Topics of Project Report	Supervisors
01	Ms. W.H.N. Boteju	ප්‍රබන්ධ කෘති කියවීම සිසුන්ගේ ඉගෙනුම් සාධනය කෙරෙහි බලපාන ආකාරය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (ස්ටැෆර්ඩ් ජාත්‍යන්තර පාසලේ 9 ශ්‍රේණියේ සිසුන් ඇසුරින්)	Mr. Uditha Alahakoon, Assistant Librarian, NILIS
02	Ms. A. Lekamwasam	An Action Research on using Google Search engine effectively by teachers in Ladies College, Colombo	Dr. Ruwan Gamage, Senior Lecturer, NILIS
03	Mr. P.D. Manamperi	ඇමෙරිකානු මධ්‍යස්ථාන පුස්තකාලයට පැමිණෙන ශ්‍රී ලාංකිය පුරවැසියන්ගේ තොරතුරු අවශ්‍යතා පිළිබඳ අධ්‍යයනයක්	Ms. H.M.D. Sajeewani, Senior Assistant Librarian, Faculty of Science, University of Colombo
04	Ms. M.P.J. Rosemary	ජාතික අධ්‍යාපන විද්‍යා පිඨ ගුරු සිසුන් තම පංතිකාමර ඉගෙනුම් ඉගැන්වීම් ක්‍රියාවලිය සඳහා අන්තර්ජාලය භාවිත කිරීම පිළිබඳ අධ්‍යයනයක් (ශ්‍රීපාද අධ්‍යාපන විද්‍යා පිඨයේ දෙවන වසර ප්‍රාථමික සිසුන් ඇසුරින්)	Mr. Uditha Alahakoon, Assistant Librarian, NILI
05	Mr. M.A.M. Fahri	Action Research on Developing Reading Skills of Primary School Students (Based on Grade 4 Students in Al Humaisara National School)	Mr. Uditha Alahakoon, Assistant Librarian, NILIS
06	Ms. L.A.R. Sunethra	A Study on Information Seeking Behavior of the Research Scholars of Fisheries and Aquatic Rssources Special Reference of National Aquatic Resources Research Development Agency (NARA) Research.Scholors	Dr. Ruwan Gamage, Senior Lecturer, NILIS
07	Mr. S.L.M. Hassan	Action Research on Improving Internet literacy among the Stndents in Jamiah Naleemiah Institute, Beruwala	Ms. Thushari Seneviratne, Senior Assistant Librarian, University of Moratuwa, Katubedda, Moratuwa
08	Mr. P.L.U. Jayantha	ශ්‍රී ලංකා ජාතික ග්‍රන්ථ නාමාවලියේ සම්පාදන ක්‍රියාවලිය පිළිබඳ විචාරාත්මක ඇගයීමක්	Mr. Uditha Alahakoon, Assistant Librarian, NILIS

09	Mr. K.A.C.P. Abeygunawardena	විශ්වවිද්‍යාල සිසුවියන්ගේ ඉගෙනුම් අවශ්‍යතා සපුරාලීම සඳහා අධ්‍යයනාංග පුස්තකාලවල කාර්ය භාරය පිළිබඳ ඇගයීමක් (කොළඹ විශ්වවිද්‍යාලය ඇසුරින්)	Mr. Prasanna Ranaweera (Director, NILIS, University of Colombo.)
10	Ms. A.K.D.S. Jayawickrama	විශ්වවිද්‍යාල සිසුවියන්ගේ ලිංගික සබඳතා කෙරෙහි අන්තර්ජාලයෙන් වන බලපෑම පිළිබඳ අධ්‍යයනයක්	Mr. Uditha Alahakoon, Assistant Librarian, NILIS

Postgraduate Diploma in Information Management (PGDIM)– Part Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. Shiroma Benaragama	A Study on Use & IELTS Collection at the British Council Library (March – September 2016).	Dr. Wathmanel Seneviratne Librarian Open University of Sri Lanka
02	Ms. K.E. Wijesooriya	Assessment of the Use of Information Communication Technology (ICT) as a Tool in the Teaching Process in Sri Lanka (Case Study based on Colombo South Provincial Education Area)	Mr. U.P. Alahakoon Assistant Librarian NILIS
03	Ms. H.A.P. Kulathunga	An Action Research About Using internet as a Tool to Improve Student Achievement Based on Grade 12 Students of Sangabodhi College, Nittambuwa.	Mr. U.P. Alahakoon Assistant Librarian NILIS
04	Mr. M.S.M. Shiham	Comparative Study on National Library Web Sites in the SARC Region with a Special Focus on the Sri Lanka National Library Web Site.	Mr. Harsha Balasooriya Assistant Librarian OUSL

Postgraduate Diploma in Teacher Librarianship (PGTL)
Full Time

	Name of the Student	Topics of Dissertations	Supervisors
1.	Ms. K.L.W. Samanthi	ස්වාධීන ඉගෙනුම සඳහා පාසල් සිසුන්ගේ මුද්‍රිත මාධ්‍ය තොරතුරු ගවේෂණ චර්යා පිළිබඳ සිද්ධි අධ්‍යයනයක් (බප/හෝ/සිරි පියරතන මධ්‍ය මහා විද්‍යාලය ඇසුරින්)	Mr. U.P. Alahakoon Assistant Librarian NILIS
2.	Ms. M.J.C. Hemalatha	පරිසර අධ්‍යයන විෂය සාධනය සඳහා ඉ-තක්සලාව යොදා ගැනීම පිළිබඳ කාර්ය මූලික පර්යේෂණයක් (බප/කැල/රෝමානු කතෝලික ප්‍රාථමික විද්‍යාලයේ 4 ශ්‍රේණිය ඇසුරින්)	Dr. Ruwan Gamage, Senior Lecturer, NILIS
3.	Ms. M.V.N.D. Karunasena	සිතියම් කියවීමේ කුසලතාව වර්ධනය කිරීම සඳහා Google map යොදා ගැනීම පිළිබඳ කාර්ය මූලික පර්යේෂණයක් (ර/පාතගම මහා විද්‍යාලයේ 6 ශ්‍රේණියේ සිසුන් ඇසුරින්)	Mr. P.G. Premada, Senior Lecturer, NILIS, University of Colombo)
4.	Ms. P.K. Chandrasekara	අධ්‍යාපන අමාත්‍යාංශය මගින් පාසල් පුස්තකාලවල ක්‍රියාත්මක කිරීමට නිර්දේශිත වැඩසටහන් කියවීම් ප්‍රවර්ධනය කෙරෙහි කරනු ලබන බලපෑම පිළිබඳ විමසුමක් (කොළඹ අධ්‍යාපන කලාපය ඇසුරෙන්)	Mr. A.S. Jayasooriya Assistant Education Director, Uva Province Education Department, Badulla

Details of Recurrent Expenditure

Subject	2014Rs.	2015Rs.
a. Personal emoluments	13,671,862.00	14,821,160.00
b. Travelling	18,729.00	2,376.00
c. Supplies	703,985.00	713,130.00
d. Maintenance	592,686.00	1,150,642.00
e. Contractual Services	1,352,992.00	1,350,658.00
f. Other	1,539,431.00	2,272,443.00
Total	17,879,685.00	20,310,409.00

Details of Capital Expenditure

Subject	2014Rs.	2015Rs.
Acquisition of furniture & Office Equipment	962,502.00	424,821.00
Acquisition of Machineries	1,162,051.00	59,217.00
Acquisition of Building & Structures	179,082.00	588,772.21
Other – Books and Periodicals	496,693.00	113,707.00
Total	2,800,328.00	1,186,517.21

National Institute of Library & Information Sciences
Statement of Financial Position as at December 31,2015

	Notes	2015 (Rs.)	2014 (Rs.)
Assets			
Current Assets			
Cash & Cash Equivelent	04	7,270,719	3,622,578
Receivables	05	1,449,846	1,818,189
Inventories		163,329	158,603
Prepayments	06	83,010	63,711
Other Current Assets	07	3,408,762	3,696,194
		12,375,666	**9,359,275**
Non-current assets			
Other Financial Assets	3	79,756	86,000
Infrastructure, Plant & Equipment	3	4,842,846	6,026,174
Land & Building		-	-
		4,922,602	**6,112,174**
Total assets		**17,298,268**	**15,471,449**
Liabilities			
Current liabilities			
Payables	08	522,327	529,357
Short-term Provisions	09	3,749,337	4,082,475
		4,271,664	**4,611,832**
Non-Current Liabilities			
Employee benefits	2	2,531,151	2,961,471
		2,531,151	**2,961,471**
Total Liabilities		**6,802,815**	**7,573,303**
Net Assets		**10,495,453**	**7,898,146**
Net Assets/Equity			
Capital contributed by			
Other Government Entities	10	38,095,460	35,393,223
Accumulated Surpluses/(deficits)	11	(27,600,007)	(27,495,077)
Total Net Assets / Equity		**10,495,453**	**7,898,146**

National Institute of Library & Information Sciences
Statement of Financial Performance for the year ended December 31,2015

	Notes	2015 Rs.	2014 Rs.
Revenue			
Taxes			
Fees, Fines, Penalties and Licences	12	4,523,073	4,902,904
Grant for Rehabilitation & Maintenance	13	588,772	179,082
Transfers from Other Government Entities	13	15,000,000	12,000,000
Human Capital Development Grant	13	878,991	-
Other Revenue	14	1,262,039	1,308,697
Total Revenue		**22,252,875**	**18,390,683**
Expenses			
Wages Salaries and Employee benefits	15	14,821,160	13,621,004
Supplies and other consumables used	01	713,130	703,985
Depreciation	03	1,802,512	1,379,599
Other Expenses	16	4,776,479	3,649,263
Finance Cost	01	124,744	22,140
Total Expenses		**22,238,025**	**19,375,990**
Surplus/(deficit) for the period		**14,850**	**(985,307)**

Note No.07

Other Current Assets		2016 (Rs.)	2015 (Rs.)
Fixed Deposits		2,700,000	2,700,000
Debtors	19	3,317,950	708,762
		6,017,950	**3,408,762**

| මගේ අංකය
எனது இல.
My No. | } EDU/B/NILIS/FA/15 | ඔබේ අංකය
உமது இல.
Your No. | } | දිනය
திகதி
Date | } 24 December 2016 |

The Director,

National Institute of Library and Information Sciences ,

University of Colombo

Report of the Auditor General on the Financial Statements of the National Institute of Library and Information Sciences Affiliated to the University of Colombo for the year ended 31 December 2015 in terms of Section 108(1) of the Universities Act, No. 16 of 1978.

The audit of financial statements of the National Institute of Library and Information Sciences affiliated to the University of Colombo for the year ended 31 December 2015 comprising the statement of financial position as at 31 December 2015 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Sub-section 107(5) of the Universities Act, No. 16 of 1978.   My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Sub-section 108(1) of the Universities Act appear in this report. A detailed report in terms of Sub-section 108(2) of the Universities Act, was furnished to the Director of the Institute on 01 August 2016.

1.2   **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.

අංක 306/72, පොල්දුව පාර, බත්තරමුල්ල, ශ්‍රී ලංකාව, . - இல. 306/72, பொல்துருவ வீதி, பத்தரமுல்லை, இலங்கை.- No. 306/72, Polduwa Road, Battaramulla, Sri Lanka

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1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000 – 1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgements, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. In terms of the Section 111 of the Universities Act ,No.16 of 1978 give discretionary powers to the Auditor General to determine the scope and extent of the Audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.

2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Library and Information Sciences affiliated to the University of Colombo as at 31 December 2015 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

In view of the failure to review the effective life of fixed assets annually in terms of Sri Lanka Public Sector Accounting Standard 07, the fully depreciated assets costing Rs.22,286,717 were being utilized further. Action had not been taken in terms of Sri Lanka Accounting Standard 03 to revise the resultant estimated error .

2.2.2 Accounting Deficiencies

The elimination of the cost of Rs.472,340 of 06 computers and accessories fully depreciated and identified in the years 2011 and 2014 as damaged goods and provisions for depreciations had been duplicated.

2.2.3 Unexplained Differences

Differences of Rs.458,907 and Rs.558,376 were observed respectively in the comparison of the cost of furniture and office equipment and computers and printing machines and depreciations according to the financial statements presented with the schedules.

2.2.4 Lack of Evidence for Audit

Supporting documents relating to the Journal Vouchers valued at Rs.18,372,855 had not been furnished to the audit.

2.3 Non –compliance with Laws, Rules, Regulations and Management Decisions

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The following non-compliances was observed.

Reference to Laws, Rules, Regulations ,etc	Non-compliance
(a) Treasury Circular No.IAI/2002/02 dated 28 November 2002	Registers of Computer Software had not been maintained to fulfil the requirements of the Circular.
(b) Paragraphs (V) and (VI) of the Public Finance Circular No.02/2014 dated 17 October 2014.	After completion of the activities relating to the disposal of 35 goods including 25 fixed assets identified as unusable at the Board of Survey conducted by 31 December 2015 the reports thereon had not been furnished to the Auditor General with a copy to the Chief Accounting Officer before 17 March 2016 .
(c) Section 5.4.12 of the Government	Reports on Value Added Tax of Rs.118,438 paid for 09 suppliers from

Procurement Guideline 2006

January to December 2015 had not been furnished to the Commissioner General of Inland Revenue with a copy to the Auditor General.

3. Financial Review

3.1 Financial Results

According to the financial statements presented, the operations of the Institute for the year ended 31 December 2015 had resulted in a surplus of Rs.14,850 as against the deficit of Rs.985,307 for the preceding year, thus indicating an improvement of Rs.1,000,157 in the financial result as compared with the preceding year. Even though the employee benefits including salaries and wages and other expenditure in the year under review had increased by Rs.2,327,372 ,increase of the money granted by Government institutions and recurrent grants and other income by Rs.3,409,690 had been the main reason for this increase.

Even though an analysis of financial results of the year under review and 04 preceding years, indicated deficits in the financial result from year 2011 to the year 2014 it had increased to a surplus in the year 2015. Taking into consideration the employees emoluments and the depreciation on non-current assets, the contribution of Rs.7,922,814 made in the year 2011 had continuously increased to Rs.16,425,692 in the year under review.

4. Operating Review

4.1 Performance

The primary objective of the National Institute of Library and Information Sciences is to train the human resources required for the librarians enrolled for the School Libraries under the Second General Education Project 2(GEP-2) (1994-2002) of the World Bank and the Teacher Librarians of those schools.

The following matters were observed in the examination of the performance relating to conduct the Courses.

(a) Even though the approval of the Cabinet of Ministers had been granted for the inclusion of professional qualifications such as Masters in Teacher Librarianship(MTL) and Postgraduate Diploma in Teacher Librarianship (PGTL) for the Recruitment and Promotion Scheme of Teacher Librarians , the demand for that course had been at a minimum level as that had not been included in the Teachers' Service Minute .

(b) According to Section 4(a) and (c)of the National Institute of Library and Information Sciences Ordinance No. 01 of 1999, the approval for the Courses conducted by the Institute and the concurrence for the determination of Postgraduate Degrees, Diplomas Certificates and other Academic Distinctions should be obtained from the University Grants Commission. Nevertheless, the Institute had conducted 91 Sessions of Courses comprising 39 Sessions of Postgraduate Courses, 18 Sessions of Diploma Courses and 34 Sessions of Certificate Courses within the period of 13 years from the year 2003 up to 31 December 2015 without obtaining such approval.

(c) It was observed that the Institute had granted a greater contribution for the short term courses as 37 per cent of the sessions conducted by the Institute had been Certificate Courses and 42 per cent of the total students registered in the year 2015 had been registered for Certificate Courses .

(d) Even though the total number of students participated for the courses conducted during the period of one year up to 31 December 2015 in the National Institute of Library and Information Sciences was 293 ,certificates had been awarded only for 56 students.

(e) Even though 9 years and 5 years respectively had elapsed after commencing the three year course of Master of Philosophy (M.Phil.)/ Doctor of Philosophy (Ph.D.) 2007/2010 and 2011/2014 commenced in the years 2007 and 2011 , the courses had not been completed .

(f) Only one student out of 4 students who registered for the academic year 2013/2015 for the Masters in Library and Information Science Course (MLS-FT) had been completed the course and obtained certificates .

(g) Nine meetings of the Academic Committee had been conducted in the year 2015 under Section 12(6) of the National Library and Information Science Ordinance No.01 of 1991 and the following observations are made on the participation of the Committee members for the Committee meetings under Sections 12(1) (c) and (e) of the Ordinance.

(i) Even though the Head of the Library and Information Science Division in each Library of the Universities which were established or considered as established under the Ordinance had been nominated under Section 12(1)(c) of the Ordinance , none had participated in any Committee meeting in the year.

(ii) Even though a representative of the Sri Lanka National Library Association had been nominated under Section 12(1) (e) of the Ordinance, he had participated only in one Committee meeting held during the year.

4.2 Management Activities

The following observations are made.

(a) As the computers and computer accessories had not been shown in the Register of Fixed Assets and the Inventory Register in a manner to facilitate separate

identification, those could not be compared with the physical balance as at 31 December 2015 according to the Board of Survey Reports.

(b) An Accounting Package had been purchased at a cost of Rs.107,500 in September 2014 for facilitating the accounting activities. However, in view of the installation of the Computer System without properly identifying the requirements of the Institute properly, defects such as erroneous printing of totals of Journal Entries,debits and credits not being equal, incomplete printing were observed. Therefore, it was observed at audit that the expected task from the software system had not been achieved .
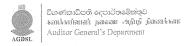
5.   Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director of the Institute from time to time. Special attention is needed in respect of the following areas of control.

Areas of Systems and Controls	Observations
(a) Fixed Assets Control	(i) Failure to identify the cost of computer accessories due to action not taken in terms of the Circulars.
	(ii) Dispose of all other accessories used at present therewith in the disposal of a computer accessories.
	(iii) The Register of Fixed Assets not agree with Accounts.
(b) Control over Refundable Library Deposits	(i) The Register of Library Deposits had not been maintained in an updated manner.

(ii) Differences existed in the deposits between the Register of Refundable Library Deposits and the schedule .

(iii) The Schedule of Refundable Library Deposits had not reconciling with accounts.

H.M. Gamini Wijesinghe

Auditor General

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My No: NILIS/F/35/2/14

20th March 2017

Auditor General,
Auditor General Department,
306/72, Polduwa Road,
Battaramulla.

Report of the Auditor General on the Financial Statement of the National Institute of Library and Information sciences affiliated to the University of Colombo for the year ended 31st December 2015 in terms of Section 108(1) of the Universities Act,No.16 of 1978.

Our views and clarifications on the Audit Report EDU/B/NILIS/FA/15,are as follows.

2. Financial Statements

2.2. Comments on Financial Statements.

2.2.1. Sri Lanka Public Sector Accounting Standards.
 Action will be taken to review depreciation rates, and effect thereon will be adjusted in 2017

2.2.2 Accounting Defficiencies
Corrected in 2016 Final Accounts

2.2.3. Un-reconciled Control Accounts.
 Already Corrected

2.2.4.Lack of Evidences for Audit
Supporting shedules are available for all journal entries,In rare circumstances when supporting shedules are not attached relevant calculations are shown clearly in the narration.

2.3 Non-compliance with Laws,Rules,Regulations and Management Decisions
(a) Computer generated Fixed Assets Register for Computers was prepared according to the format given in the circular IAI/2002/02.All relevant information were included in the register. Any other deficiencies too,will be rectified in future.

(b) 35 unusable items including 25 Fixed Assets were recognized as obsolete items at the Board of Survey held in 31st December 2015. Due to the delay in submitting the assessment report and the unavailability of some committee members the Board of Survey report could not be submitted to the Auditor General on time.

    Relevant Time frames are as mentioned below.

- Committee obtaining the recommendation from the committee members 12.02.2016
- Date of submitting for the Director's approval-10.03.2016
- Date of obtaining the Director's Approval -30.03.2016
- Date of obtaining the Board of Management Approval-08.04.2016
- Date of submitting to the Assessment Committee-18.04.2016
- Date of the Assessment Report-30.05.2016
- Approval of the Director to Auction the items-06.06.2016
- Date of the Auction-22.06.2016

    The said report of future years would be submitted to the Auditor General on time.

(c) This report was sent to relevant parties starting from September 2015. Therefore Details about VAT payments made in 7 vouchers in respect of the period prior to September 2015 had not been sent. In addition, two VAT payments made after September 2015 too have not been sent due to oversight .
    This report is now sent to relevant parties every month on due date.

4.0. Operating Review

4.1. Performance

(a) This matter was brought to the Ministry of Education from time to time and this was discussed at the last COPE Committee too.The Chairman of the COPE Committee said that the direct mediation of the Ministry of Education is required to resolve this issue. We have had meetings with Hon. Minister, Minister of Education and the Secretary, Ministry of Education and planned to sign a Memorandum of Understanding in the year 2017.

(b) Approval of the University Grants Commission was received for all courses conducted by National Institute of Library & Information Science by their letter UGC/AC/SCOLIS/GEN/2017 dated 13.03.2017

(c) A large group was recruited for middle and lower grades of School Library sector since the year 2003.As they have not fulfilled basic professional qualifications, an huge demand was created for our Diploma & Certificate Courses. Accordingly we took necessary action to fulfill the requirement. Therefore the Institute has not deviated from it's objective in developing Human Resource in the library Sector. As a result more number of students enrolled for Diploma & Certificate Courses than Postgraduate Courses.

(d) It is a common issue that most of the Postgraduate and Diploma Course students are not submitting the Project Report or the thesis within stipulated period. The reason may be, the

busyness with their family matters or job related matters. Most students complete the course after few years later. Our staff always encourage them to complete the course.Further at our Annual Symposium and other special occasions we always educate them regarding the completion of the course and we take effort to retain them.

(d) Some of the students who initially register for courses, quit from such courses due to their inability to complete the course.Students, registered for Mphill PhD. 2011/2014 have not submitted the thesis Therefore they have not been able to complete the course so far.

(e) Only one student out of four students registered for 2013/2015 group was submitted the thesis therefore that student could complete the course successfully.Another student completed the the course in 2016.Since other two students have not submitted the thesis, they have not yet been able to complete the course.

(f) As the quorum was inadequate, the meeting was postponed.Action was taken to have minimum required number of meetings in 2016.

(I)Not participated though informed.

(II) Although informed, attended only for one meeting, during that period.Action will be taken to make a request to nominate another member from that particular institute in future.

4.2. Management Activities.

(a) As suppliers have not given separate prices for the computer accessories, it is unable to show computer accessories separately in the fixed assets register.For future purchases a particular method will be introduced to show computer accessories with their prices in the Fixed Assets Register.

(b) System generated Journal Entries were used in preparation of 2016 Final Accounts therefore there won't be such issues in future.

5.0. Systems and Controls.

(a),(b)These unreconciled differences have already been rectified.More attention will be paid to other deficiencies and action will be taken to rectify all deficiencies pointed out in the report .

Prasanna Ranaweera
Director

Cc:

01. Secretary/Ministry of Finance and Planning
02. Secretary/Ministry of Higher education
03. Chairman/University Grants Commission
04. Vice Chancellor/University of Colombo