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முஸ்லிம் சமய பண்பாட்டு அலுவல்கள் திணைக்களம்

කාර්ය සාධන වාර්තාව - 2017
முன்னேற்ற அறிக்கை - 2017
Annual Performance Report - 2017



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செலவினத் தலைப்பு - 202
Expenditure Head - 202

Department of Muslim Religious and Cultural Affairs
180, T.B. Jayah Mawatha, Colombo-10

Vision:

A society which follows the Islamic Religious Rituals
with its cultural values.

Mission:

Shouldering to establish a just Muslim society by organizing all the activities perfectly for the upliftment and enhancement of the Sri Lankan Islamic society, coordinating and guiding the Muslim religious and cultural institutions and implementing the objectives of Wakfs act.

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01. Introduction

The Department of Muslim Religious and Cultural Affairs under the Ministry of Posts, Postal Services and Muslim Religious Affairs is a department which is the functioning institute for the progress and enhancement of Muslim Religious and Cultural activities. With the vision of creating a just society nourished with the Islamic religious rituals and cultural values, the Department of Muslim Religious and Cultural Affairs is shouldering the responsibility of total all the duties of directing the Muslim society toward enhancement and enrichment.

The department maintains a perfect coordination with the Wakfs board and Wakfs Tribunal which is established by Wakfs act No 51 of 1956, amended by the act no 21 of 1962 and act no 33 of 1982 to implement the objectives of Wakfs act, to administer the Muslim mosques, Muslim Institutes and charitable trust of Sri Lanka. As such registering the Muslim Mosques and religious Institutes, allocating and deciding the duties and functions of board of trustees of registered Muslim Mosques and Charitable Institutes and Wakfs trusts, maintaining the fund of Muslim charitable trusts are included to the duties and administrative aspects of this department. The department act for the welfare, facilities and benefit of the Muslim general public at all occasions while covering the administrative activities which are provisioned by the wakfs act and taking necessary steps to conserve the Muslim religious and cultural identity.

02. Objectives and Functions of the Department

2.1 Objectives:

1. Monitoring the Administration of Mosques / Charitable Trusts and their Properties.
2. Monitoring the Administration of Islamic Religious Institutions and their Properties.
3. Enhancement and Enrichment of Islamic Religious Studies.
4. Enhancement and Enrichment of Islamic Cultural Activities
5. To Provide Facilities and Services to the Hajj Pilgrims
6. Honoring the People Serving the Community on Religious Matters and those who are contributing to the cultural field.
7. Arrangements to encourage the Muslims to perform Religious Rituals such as five times prayers and fasting during Ramazan.
8. Awareness programs on current affairs and guidance
9. Maintain unity among Muslims and work for National Integration.

2.2 Functions of the Department

1. Registering Religious Institutions including Mosque and appointing trustees.
2. Administrating the Muslims Charities Fund and the implementing Wakfs act.
3. Providing funds for developing the registered mosques, Ahadiya (Daham Schools), Arabic Colleges, Quran Madrasa and Other Religious Institutions.
4. Announcing the beginning and ending of the month of Ramadhan and distributing dates during the holy month of Ramadhan, this is donated by the Muslim Countries, through the main mosques of the districts.
5. As an annual event to commemorate the National Meeladh-un Nabi Day, a religious and cultural program in a selected District has to be conducted. During this festivity, activities like developing mosques, religious institutions, muslim and non-muslim schools in the district also to be carried out. Simultaneously felicitating pioneers in the Muslim community, awareness programmes, competitions and prize giving ceremonies and publishing books with a historical value of that area also will take place.
6. Arrangement for the Hajj Pilgrimage.
 - ❖ Issuing license and registering the most capable agents
 - ❖ Educating pilgrims about the Rituals / Systems of the Pilgrimage
 - ❖ Distributing guidance book of Hajj pilgrimage.
 - ❖ Organizing Airlines for the pilgrims
 - ❖ Guiding and Assisting the Pilgrims during their stay in KSA
 - ❖ Providing Medical facilities for the pilgrims in KSA
 - ❖ Guiding and Assisting the Pilgrims at the Air port in Sri Lanka and Jiddah
 - ❖ Monitoring the services of Hajj Operators in KSA and attending to the needs
 - ❖ Coordination with the Hajj Ministry officials in KSA

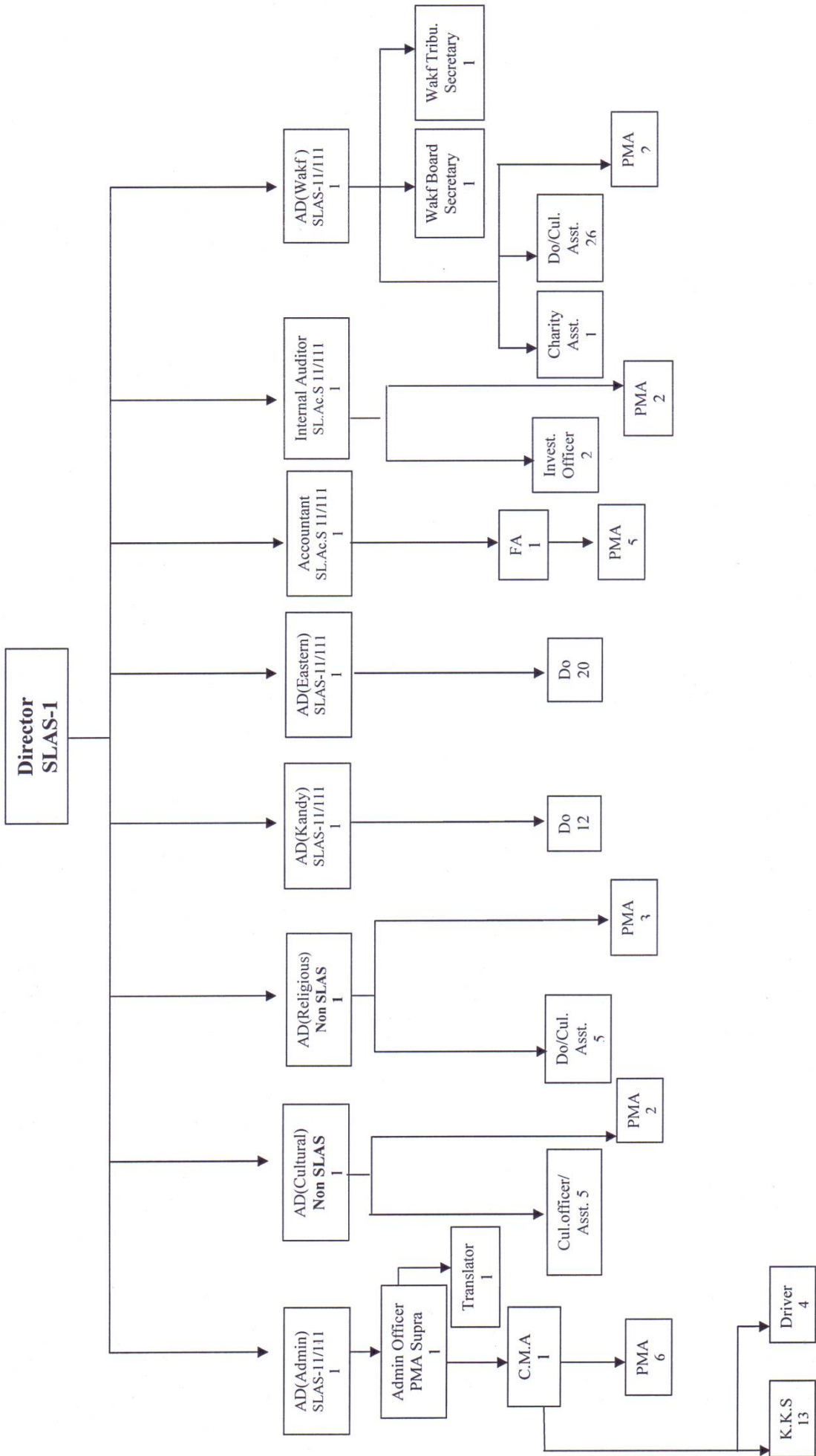
7. Providing uniforms to Ahadiya Teachers Island wide, providing allowance for library books, conducting training programs for Ahadiya Teachers and introducing syllabus for Ahadiya schools.
8. Registering Muslim Welfare Associations & Monitoring their activities.
9. Providing necessary training for Islamic pre-school teachers and participating to continue their activities.
10. Conducting an award ceremony called Kalaboosana to felicitate and offer awards to Muslim Artist (This is a common program organized by the Ministry of Cultural Affairs)
11. Encouraging Muslim Authors by purchasing their books and distributing the same among libraries in Muslim schools.
12. Conducting awareness programs and Workshops to train the trustees of the mosques and members of the administrative bodies of the Islamic Institutions.
13. Selecting Candidates for international competitions on Recital/ memorization of the Holy Qur'an. These competitions will be held annually in Egypt, Iran, Malaysiya & Dubai.
14. Selecting students for Islamic higher studies for foreign lands.
15. Issuing special Identity cards for Muslim theologians. (Moulavies)
16. Issuing Religious certificates as a confirming document of the religion for the Muslims who travel to Saudi Arabia.

03. Organization Structure

To achieve the above, this department has organized main structure with the following (05) main divisions.

1. Administration and Development Division
2. Finance Division
3. Religious and Cultural Affairs Division
4. Wakfs Division
5. Internal Audit and Investigation Division

**Organization Structure
Department of Muslim Religious and Cultural Affairs**



04. Cadre Details of the Department

4.1 Approved Cadre

According to the Organizational Structure of this department the approved carder of staff is 123. The detail of approved carder as at 2017.12.31 is as follows.

S. No	Designation	Approved Cader	Existing Cadre		Vacancy
			Permanent	Temporary	
01	Director	01	01	-	0
02	Accountant	01	01	-	0
03	Internal Auditor (SLAcS)	01	-	-	01
04	Deputy/ Assistant Director (SLAS)	04	01	-	03
05	Deputy/ Assistant Director (Non SLAS)	02	0	-	02
06	Administrative Officer	01	0	-	01
07	Translator (S/T)	01	0	-	01
08	Wakf Board Secretary	01	0	-	01
09	Wakf Tribunal Secretary	01	0	-	01
10	Investigation Officer	02	0	-	02
11	Cultural Officer	03	03	-	0
12	Cultural Asst.	15	09	-	06
13	Charity Asst.	1	1	-	0
14	Development Officer	50	40	-	10
15	Management Asst.	22	19	-	03
16	Driver	04	04	-	0
17	K.K.S.	13	10	-	03
	Subtotal	123	89		34

4.2 Changes of the staff during the year -2017

Transfers	In	03
	Out	09
Appointments	Permanent	27
	Casual	-
Promotions	-	
Interdictions	-	
Vacation of Post	02	
Resignations	02	
Retirements	01	
Deaths	-	
Others	04	

05 Functions performed by administration and Development Division

5.1 Functions performed by Administration Division

Performing duties such as transfers, promotions, disciplinary action and extension of service pertaining to all posts and services of the department from appointments to retirement coordinating when necessary Ministry of Post, Postal Services and Muslim Religious Affairs, Ministry of Public Administration and Management and the Public Service Commission.

- ❖ Preparation Scheme of Recruitment related to the department and submitting them for recommendation and approval.
- ❖ Maintenance of Personal Files
- ❖ Tappol
- ❖ Affaires pertaining to local and foreign leave
- ❖ Duties pertaining to Railway warrants/ Railway season tickets.
- ❖ Maintenance of vehicles providing transport facilities supplying appliances to consultative committees
- ❖ Election duties
- ❖ Designing training programmes and detailing trainees for such programmes
- ❖ Submission of answers to questions raised in parliament
- ❖ Maintenance work of office equipment
- ❖ Maintenance work of office building
- ❖ "Agrahara" insurance work
- ❖ Approving loan advances.

5.2. Training Programmes

Local Training Programmes attended by officers of MRCA Dept in 2017.

Allocated in Year 2017 - Rs.200, 000.00

Expenditure in Year 2017 - Rs.199, 904.00

Index No	Name of Training Programme	Institution Conducted the Programme	No of Officers Participated	Period (days)
1	CIGAS	Academy of Financial Studies	01	02
2	Productivity Awareness Programme	Department of MRCA	35	01
3	Writing Minutes and Filing System	Department of MRCA	37	01
4	Muslim Mosques' Administration and Public Finance for Field officers	Department of MRCA	52	01
5	Workshop to collect end user information	Academy of financial studies	03	01
6.	English for office management	National Institute of Labour Studies	01	07 weeks
7	Training on Preparing board paper for Wakfs board	Department of MRCA	34	02
8	Arranging alternative ways of Planning	Department of MRCA	36	01
9	Arranging alternative ways of Planning	Department of MRCA	26	01
10	Microsoft Access Training	Sri Lanka Institute of Printing	10	03
11	Attitude Development and Mental Health	Department of MRCA	35	01
12	Green Productivity	Department of MRCA	32	01
13	Diploma in Public Procurement & Contract Administration	Academy of Financial Studies	01	01 Year

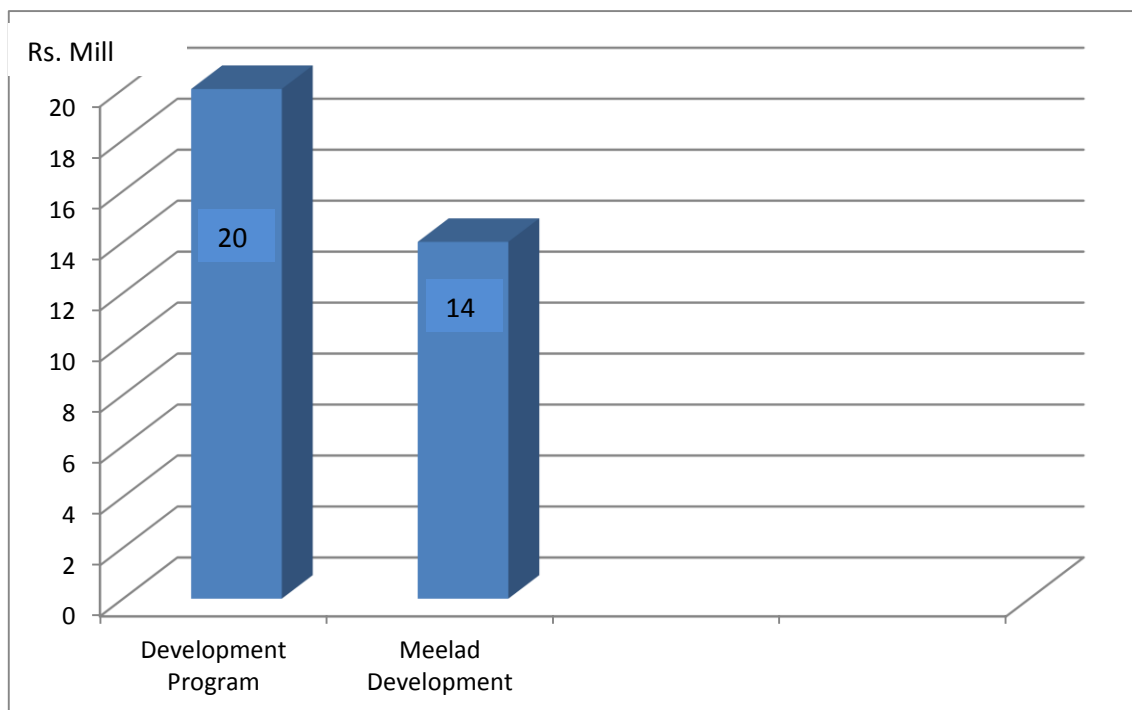
5.3 Activities performed by Development Division

02 main programmes are implemented under this category.

- ❖ Programme of Island wide Development and Improvement of Mosques.
- ❖ Programme of National Meeladun Nabi Development (Jaffna, Kilinochchi and Mulaitheewu Districts)

Development Programmes	Allocation for 2017 (Rs. Millions)
Programme of Development and Improvement of Mosques (Island wide)	20
Programme of National Meeladun Nabi Development	14

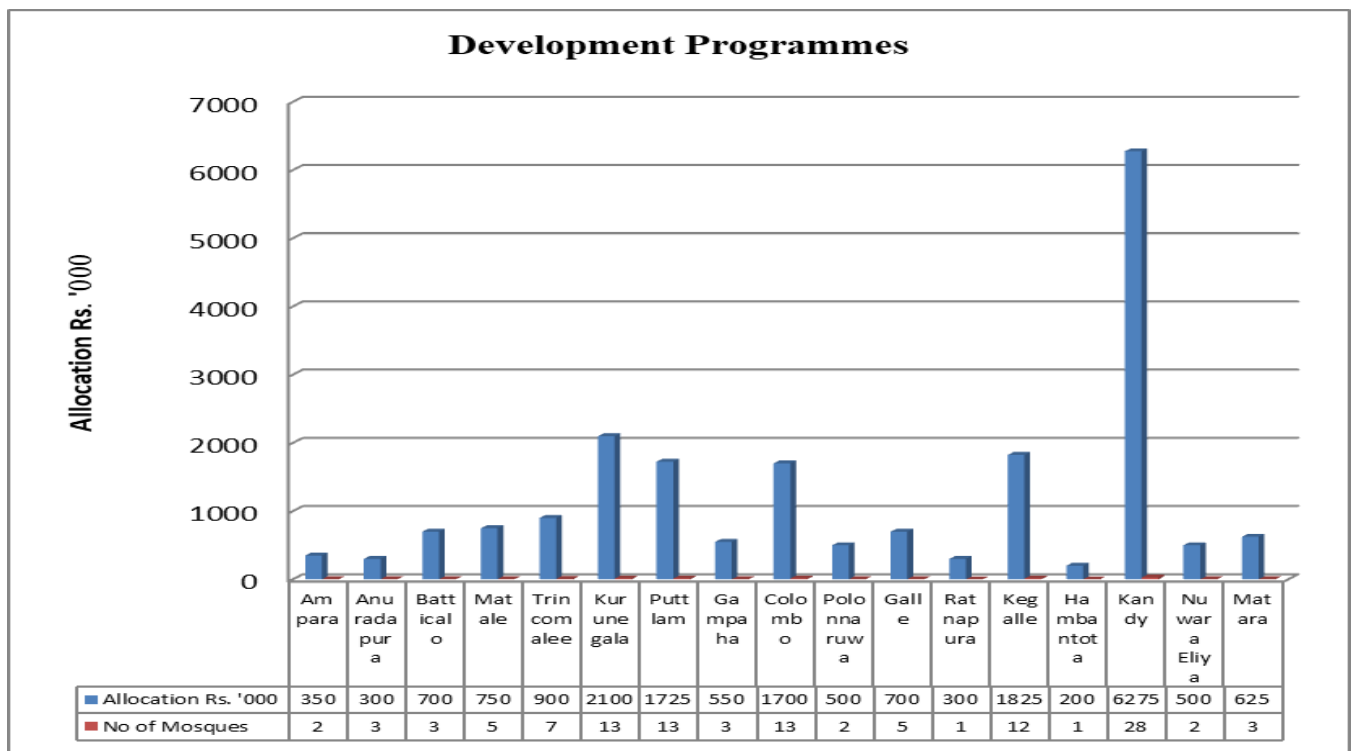
Allocations for the Development Programmes -2017 (Rs. in Millions)



Development Programme of Religious places throughout the island

Religious Centre	Allocation for 2017 (Rs. Millions)	Target Number of Mosques	Progress as at 31.12.2017	
			Physical	Financial (Rs Million)
1. Mosques	17.175	99	99	14.1397
2. Arabic Schools	1.175	08	08	1.137
3. Ahadiya Daham Schools, and Hiflul Quran Madrasa	1.50	08	08	1.456
4. Other religious institutes	0.15	01	01	0.146

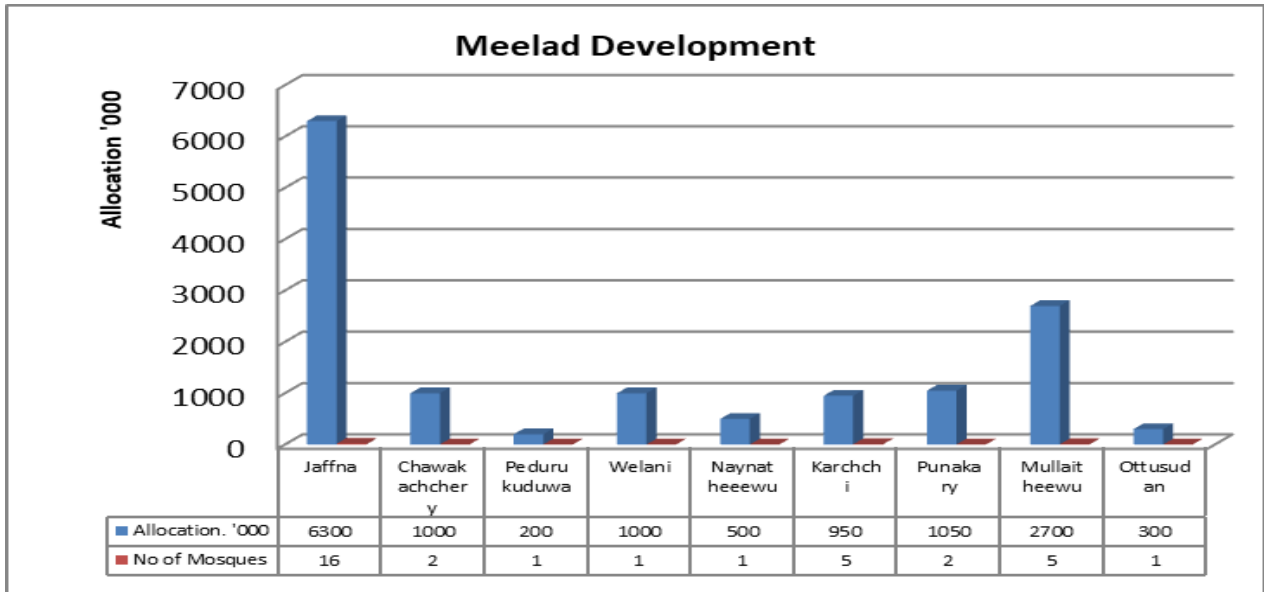
Religious centers Development had done District wise shown below.



Planning and Implementing the Annual Meelad Development Programmes

Jaffna, Kilinochchi and Mulaitheewu Districts were selected for this programme in 2017.

Rs.14 Million was allocated and the Development works were implemented as follows.



Construction work of the proposed Muslim Cultural Complex



The Construction work of the proposed Muslim Cultural Complex has commenced at premises No 180 T.B. Jayah Mawatha Colombo -10, on 09.11.2006 while estimated expenditure for this construction is Rs 596 million. The construction work of this complex has been entrusted to the Central Engineering Construction Bureau. This complex which consists with 09 storey's is proposed to house Office of the Muslim Religious and Cultural Affairs Department" Office of the Sri Lanka Wakfs Board, Wakfs Tribunal, fully fledged Auditorium, Library, Residential Rooms and a Vehicle Park .

Construction work of this complex implemented in 03 stages, the first stage (construction of ground pillars) and the second stage (concrete structure) have already been completed while by now in the third stage (finishing work of the building) works in 04 floors has been completed. Works had been stopped due to not allocating fund in the year 2014 and 2015. 295.5 Million rupees of allocation for the year of 2016 and 43 Millon rupees of allocation in 2017 were given to the programmes of the Ministry. Up to 31.12.2017 construction works in 04 floors of the building were completed. 31.54 Million rupees were paid for the construction works in 2017.

- ❖ For the construction works Progress reports pertaining to development programmes are submitted to the ministry at the proper time.

06. Functions performed by the Financial Division and Reports.

6.1 Functions performed by the Financial Division

- ❖ Preparation of Annual Estimates
- ❖ Processing of annual appropriation account
- ❖ Stores Management
- ❖ Government officers advances "B" account activities
- ❖ Payments for vouchers
- ❖ Payment of salaries and allowances and accounting
- ❖ Maintaining financial books, ledgers and registers
- ❖ Issuing of Cheques
- ❖ Preparation of monthly accounts summaries
- ❖ Submission of accounts statements to the Treasury, Auditor General and the Ministry.

6.2 Financial Reports

- 6.2.1 Recurrent (Page 15)
- 6.2.2 Capital (Page 16)
- 6.2.3 Advance Account (Page 17)

Explanation for variations between Total Net provision and Actual Recurrent Expenditure 2017

Name of Department: Muslim Religious & Cultural Affairs

Expenditure Head No: 202

Programme No.	Project No.	Sub Project No.	Object Code No.	Financed by (Code No.)	Description of Recurrent Expenditure	Net Provision Rs.	Net Expenditure Rs.	Savings
					Description of Recurrent Expenditure			
					<u>Personal Emoluments</u>			
2	1	0	1001	11	Salaries & Wages	25,930,000	25,865,894	64,106
2	1	0	1002	11	Over Time & Holiday Payments	1,000,000	999,010	990
2	1	0	1003	11	Other Allowances	17,900,000	17,719,615	180,385
					<u>Travelling Expences</u>			
2	1	0	1101	11	Domestic	580,000	566,705	13,295
2	1	0	1102	11	Foreign	1,265,000	1,259,191	5,809
					<u>Supplies</u>			
2	1	0	1201	11	Stationary & Official Requisites	1,200,000	1,198,938	1,062
2	1	0	1202	11	Fuel	750,000	720,283	29,717
2	1	0	1203	11	Diets and Uniform	87,000	86,870	130
					<u>Maintenance Expenditure</u>			
2	1	0	1301	11	Vehicles	1,000,000	996,585	3,415
2	1	0	1302	11	Plant Machinery and Equipment	460,000	420,799	39,201
2	1	0	1303	11	Building and Structures	1,000,000	955,680	44,320
					Services			
2	1	0	1401	11	Transport	90,000	89,683	317
2	1	0	1402	11	Postal and Communication	1,000,000	991,854	8,146
2	1	0	1403	11	Electricity and Water	1,233,000	1,233,000	0
2	1	0	1404	11	Rents & Local Taxes	155,000	154,000	1,000
					Others			
2	1	0	1405	11	Other Expenditure	34,500,000	20,603,020	13,896,980
2	1	0	1501	11	Uniform	7,000,000	6,648,053	351,947
			1501		Book Allowance	9,000,000	8,480,000	520,000
			1501		Text Books	4,000,000	3,999,594	406
					Transfers			
2	1	0	1506	11	Property Loan Interest	35,000	34,223	777
2	1	0	1508	11	Financial Asst. for Quran Madrasas	800,000	798,000	2000
2	1	0	1701	11	Losses and Write off	100,000	98,017	1,983

Explanation for variations between Total Net Provision and Actual Capital Expenditure 2017

Name of Department: Muslim Religious & Cultural Affairs

Expenditure Head No: 202

Programme No.	Project No.	Sub Project No.	Object Code No.	Financed by (Code No.)	Description of Recurrent Expenditure	Net Provision Rs.	Net Expenditure Rs.	Savings
					<u>Rehabilitation and Improvement of Capital Assets</u>			
2	2	0	2001	11	Building and Structures	250,000	249,239	762
2	2	0	2002	11	Plant Machinery & Equipment	200,000	10,280	189,720
2	2	0	2003	11	Vehicles	400,000	386,193	13,807
					<u>Acquisition of Capital Assets</u>			
2	2	0	2102	11	Furniture & Office Equipment	1,000,000	987,395	12,605
2	2	0	2103	11	Plant Machinery & Equipment	1,000,000	998,896	1,105
2	2	5	2106	11	Software Development	150,000	0	150,000
					<u>Human Resource Development</u>			
2	2	0	2401	11	Staff Training	200,000	199,904	96
					<u>Other Capital Expenditure - Investment</u>			
2	2	6	2104	11	National Meeladh Development Project - Facilitating Ahadiya Schools	14,000,000	13,437,845	562,155
2	2	7	2506	11	Construction of Islamic Cultural Centre and Mosques Constructions	20,000,000	17,347,789	2,652,211
								0

Summary of Control Accounts for Advance & Deposit Accounts - 2017

Expenditure Head No: 202

Name of Department: Muslim Religious & Cultural Affairs

Name of Advance/Deposit Account	Account No.	As per Department Books				Balance as per Treasury Books as at 2017/12/31
		Opening Balance as at 2017/01/01	Debits during the year	Credits during the year	Balance as at 2017/12/31	
		Rs.	Rs.	Rs.	Rs.	
I. Advances to Public Officers	202011	6,470,089.000	3,656,074.00	1,893,228.68	8,232,934.32	8,232,934.32
	202012		550,870.00	766,377.00	-215,507.00	-215,507.00
		6,470,089.00	4,206,944.00	2,659,605.68	8,017,427.32	8,017,427.32
II. Other Advances						
III Miscellaneous Advances						
IV Deposits						
Deposits (New)						
	6000/0016/0094	17,415,648.00			17,415,648.00	17,415,648.00
(i) General Deposits	6000/0002/0148	0.00	0.00	0.00	0.00	0.00
	6000/0018/0097	0.00	802,541.57	1,424,743.57	622,202.00	622,202.00
(ii) Other Deposits						

07. Activities performed by the Religious and Cultural Division

- ❖ Registration of Arabic schools preparation of syllabuses and its administration work
- ❖ Registration of Hifhlul Quran Madrasa, preparation of syllabuses and its administration work
- ❖ Registration of Quran Madrasa, preparation of syllabuses and its administration work
- ❖ Registration of Ahadiya Daham schools, preparation of syllabus.
- ❖ Distribution of Ahadiya Daham School uniforms
- ❖ Providing a book allowance to Ahadiya Daham school teachers
- ❖ Organizing Haj Pilgrimage activities
- ❖ Recommending resident visas
- ❖ Recommending custom duty relief for books and other materials relating to Religion and Religious Institutions
- ❖ Referring selected students of Arabic schools for scholarship programmes in Al Azhar University in Egypt.
- ❖ This department issues letter of recommendation for students seeking entrance to higher educational institutes in foreign countries.
- ❖ During Ramazan fasting period conduction religious programmes of religious leaders from Egypt"and Iran.

- ❖ During Ramazan fasting period one religious representative arrived from Egypt to explain the Holy Quran and during the period they stayed in the island they were provided with necessary facilities and the service of a translator by this department.

Steps were taken to distribute dates to mosques and devotees during the Ramazan fasting season. 300 Metric Tons of dates donated from Saudi Arabia" United Arab Emirates and Irac for the devotees during the Ramazan fasting season were distributed through main mosques at District Level. For this purpose, provision of Rs. 20.0 million allocated to this department under Recurrent Expenditure was utilized.

- ❖ Conducting state festival to commemorate Meelad Un Nabi the birthday of Holy prophet.

The birth day of Holy Prophet Muhammed Nabi commemorate by Muslims would once fell on 01.12.2017 and celebrations in this regard was conducted mainly in Jaffna District. 2017 National Meelad-un-Nabi Inaugural Ceremony was held on 23.12.2017 at Osmaniya College, Jaffna on the invitation of Hon.M.H.A.Haleem, Minister of Posts, Postal Services and Muslim Religious Affairs under the distinguish Patronage of Ho,. Karu Jayasooriya, Speaker of Democratic Socialist Republic of Sri Lanka.



- ❖ Conducting provincial and national competitions to commemorate the Milad Un Nabi. This festival is conducted annually and consist of competition among school children under events such as speech competitions, short stories, essay writing, poems, songs, Arabic calligraphy to design and explaining Al Quran competitions are conducted under the supervision of provincial education departments and competitors obtaining first, second and third place are referred for the all island final competition and the winners are selected.

2017 Allocation (Rs.Mn)	Financial Progress as at 2017.12.31	Physical Progress as at 2017.12.31
5.947	5.386	All Island final competition held on 05 th and 06 th of November, 2017 at Fathima Ladies College, Colombo – 12. Award was given to winner at Inaugural Function on 2017.12.23 by the Speaker of the Democratic Socialist Republic of Sri Lanka

- ❖ Nominating Muslim artists for the named “Kalaboosana” award festival. The Function is organized by the cultural Ministry and is held on 15th of December Annually. In year 2017, 10 artists were selected from 55 applicants and its award ceremony held at Nelumpokuna Auditorium, Colombo-07
- ❖ Muharram Function
In Islamic calendar the year was started on Month of muharram. It’s a Holy month at the year. In year 2017 the Muharram month was came on 25th of September. The Muharram day was celebrated under the Chairmanship of Hon. M.H. Abdul Haleem, Minister of Posts, Postal Services & Muslim Religious Affairs with some Religious Programmes of Ahadiyya students at the Auditorium of the Ministry of Posts, Postal Services and Muslim Religious Affairs

❖ Hajj Programme

A number of 3400 Sri Lanka pilgrims participated in the Hajj Pilgrimage in 2017. This department took a major role in making all arrangements for those pilgrims in order to make the pilgrimage successfully and a number of 97 Hajj Travel Operators were selected to facilitate the pilgrims on this pilgrimage.



- ❖ In order to encourage Muslim writers purchasing their publications and distributing them to libraries in Muslim schools. Books from 48 authors had been received to this department and the expenditure was 0.237 Million rupees.
- ❖ Issuing identity cards for Muslim clergies, Moulavi Identity Cards for 415 applicants have been issued.
- ❖ Conducting Al Quran competitions and through these competitions selecting suitable candidates for International competitions.



Above selecting competition was held on 27th & 28th March 2017 at Al Hikma Ladies College, Colombo -12. Its selection was held by 7 divisions. First place winners were sent to international Quran competitions. Each One of two students was sent to Egypt and United Arab Emirates, and two students each were sent to Turkey, Saudi Arabia and Malaysia respectively.

- ❖ Coordinating Muslim Religious clergy representation at state festivals, and fulfilling necessary work.

❖ Issuing recommendation letter for obtaining resident Visa

Priest and teachers are migrating to this country from other countries in order to teach in local Islamic religious institution. Recommendations letters will be given by this department to them for residing in Sri Lanka for a period of time for above purpose.

❖ Programmes of Quran Madrasa

1675 Quran Madrasa have been registered under this department and" 12 new Quran Madrasa have added newly in 2017. A sum of Rs. 6000.00 was paid to select 133 Quran Madrasas to cover up their administrative cost.

Allocation 2017 (Rs. Mn)	Financial Progress as at 2017.12.31 (Rs. Mn)	Physical Progress as at 2017.12.31 (Rs. Mn)
0.8	0.798	99.75%

❖ Programmes for Muslim Daham School.

	Provision for the year 2017 (Rs. Million)	Progress as at 31.12.2017	
		Physical	Financial (Rs.Million)
I. Providing Uniforms	7.0	Purchased uniforms for 4445 Ahadiya Teachers in the year 2017. 94.97%	6.648
II. Book allowance	9.0	Rs. 2000 was given to each 4238 Ahadiya teachers. 94.22%	8.48
III. Printing of 28 text books prepared according to the syllabuses of Ahadiya Dhaham School	4.0	Translated 20 Text books were Printed and distributed to Ahadiya School.99.92%	3.997
IV. Financial provisions for evolution of Ahadiya Daham School question papers	0.4	Evaluation was done successfully in July, 2017. 97%	0.388
V. Ahadhiya National Examination	2.0	Exam was conducted by the Department of Examinations in the month of October.	2.0

Distributing Uniform materials and book allowance were given for teachers of Ahadiyya daham schools which were registered under this department. Total of 08 syllabus books of Ahadiyya Daham School were printed for the students of grade 06 to grade 09 in Tamil Medium. And 10 books for each English and Sinhala medium respectively were translated and distributed to the Ahadiya Schools.

❖ **Religious co-existence Programme for Daham Schools**

According to the advice of Ministry of Buddhasasana, Department of Muslim Affairs" Buddhist Affairs, Christian Affairs, and Hindu Affairs jointly conducted religious programme with the participations of students, Ahadiya Teachers and the parents in order to give awareness about the culture of each religion and to develop the co-existence. This programme was held on 05th, 06th and 07th of August 2017 at Yowun Sena training Institute, Kuliyaipitiya. This programme was conducted for 3 days and it had the participation of 05 Department staffs, 10 Ahadiya Teachers and 40 students and one member of the Ahadiyya federation.

Mihraj Night

The Messenger Mohameds (PBUH) visit to meet Allah the Almighty on a night is called is Mihraj Day. During this visit Allah the Almighty gifted 5 times prayers to Prophet Mohamed (PBUH). The Mihraj day celebration recalls the above event. The Mihraj Day Celebrations for the year 2017 was held at Maradana Mosque, Colombo - 10 on 24th of April 2017 under the Chairmanship of Hon. M.H.A. Haleem, Minister of Posts, Postal Services and Muslim Religious Affairs.

Implementation of Training Programmes

With a aim of developing Islamic Religious Education Seminars were conducted for the Board of Trustees of the Mosques in Jaffna and Trincomalee Districts in the month of October and November.

08. Activities performed by the Wakfs and Mosque administration division

Implementing the provisions of Mosque and Charitable Trust

- Conducting administrative functions in mosques in all districts island wide
- Registration of Mosques
- Appointing Trustees to the mosques
- Obtaining annual statement of accounts of Mosques checking such statements, obtaining contribution for Muslim Trust and maintaining the trust.
- Problems pertaining to mosque administration, appeals, coordination of petitions and referring problems that could not be settled to the Wakfs Board.

Wakfs Board

During this year 80 new mosques have been registered while appointments have been given to 120 mosques Trustees. 14 appeals against Wakfs Board decision were referred to the Wakfs Tribunal. At present 13 cases is pending decision.

Wakfs Tribunal

Wakfs Tribunal consists of three members appointed by the Judicial Service Commission and two monthly meetings are held. 14 cases submitted by mosque during the year 2017. 12 cases are being heard and 05 cases of the year 2016 also are being heard. Orders have been given in respect of 07 cases.

09. Specially Implemented Programmes

National Day Celebration

In order to celebrate the National Day, Religious Programmes were performed in the Grand Mosque, Colombo under the chairmanship of Hon. M.H. Abdul Haleem, Minister of Posts, Postal Services and Muslim Religious Affairs

Declaration of World smoke-free Day and Drugs prevention Month

On 31st of May, 2017 awareness activities for the people were done through all the main mosques in all the districts under the Drugs Prevention National Programme on his Excellency the president's direction.

Events of World Environment Day

As the celebration of the World Environment day, Awareness programmes for the officers were held on 05th of June, 2017

Officers were given awareness about minimizing the usage of Polyether and Plastic in order to save the environment from pollutions. Implementing the project for reducing the direct and indirect impact through the usage of Plastic and Polythene, to the body health, environment and community of the society

Under the guidelines of the Excellency President, the trustees of the mosques were informed to stop the usage of Plastic and Polythene and to explain the people to stop the usage of Plastic and Polythene totally in the general events held in the Mosques.

Productivity Improvement Programme

With the aim of improving the performance of the activities of the Department, the Productivity improvement programme was implemented for office Staff during the year.

10. Activities performed by Internal Audit and Investigation Division.

Conducting auditing in order to maintain financial and administrative internal control of functions of the Department systematically.

- ❖ Replying audit questions
- ❖ Inspection of Mosque, auditing of revenue and expenditures statements of Mosque and investigations
- ❖ Reporting about the inspection based on petitions received by the Wakfs Board.
- ❖ Conducting annual Audit inspections

Year 2016 Number of Ministry internal Audit queries – 06

Year 2016 Number of Auditor General's Audit queries – 09

11. Obstructions and difficulties against Department works performances

Summary of department capital and recurrent expenditures as at 31.12.2017 shown below

	Provision for the year 2017		Total Expenditures as at 31.12.2017	
	Annual Estimate (Rs.)	Total Net Provision (Rs.)	Expenditure (Rs.)	Percentage
Capital Expenditure	17,200,000.00	37,200,000.00	33,617,539.17	90.37%
Recurrent Expenditures	80,685,000.00	109,085,000.00	93,919,015.32	86.10%
Total	97,885,000.00	146,285,000.00	127,536,554.49	87.18%

According to expenditure particulars referred to above, performance level of the Department is in a good level. According to that the percentage of the overall financial performance is shown as 87.18%. Failure of District secretaries to use the allocations allocated for the construction of Muslim Religious Places and not submitting the Bills of settlements on 31.12.2017 are the reasons behind the balance amount of the allocation. Part of payment has been done in 2018. And there is a balance of Rs. 13.3 Million rupee in the allocation for the imports of Dates as that amount was settled by the Embassy of Saudi Arabia in Colombo.

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