



Performance Report - 2016



Ministry Of Special Assignments

Mandate

- Ministry of Special Assignments was established on 24th October 2015 by No. 1937/36 Extraordinary Gazette Notification.
- The Ministry commenced its works on 28th October 2015 at 6th floor, Second Stage of Sethsiripaya.
- Duties and functions were allocated in the Extraordinary Gazette Notification dated 18.12.2015.
- Accordingly Duties and Functions of the Ministry are as follows.
 - 1) Contributions to special programmes to be implemented on national requirements in relation to sectors needing speedy attention.
 - 2) Co-ordination with other relevant Ministries such special projects to be assigned as is considered expedient by His Excellency the President.
 - 3) Assisting the other Ministers in the implementation of special projects and their co-ordination.
 - 4) Liaison with the Cabinet Committee on Economic Management.
 - 5) Research activities in the development sector.

vision

“A developed economy
with public happiness”

Mission

“ To promote socio economic development within a cultural
and religious framework through providing required contribution
to the vital programs and projects, expediting the development
by strategic interventions and assisting new knowledge generation“



Development Goals

- 1) Assist to fulfill the national requirements by contributing to the special programmes in the areas where the immediate attention is needed.
- 2) Provide maximum service to the general public by coordinating with other ministries to implement the special programmes assigned by HE the President by time to time.
- 3) Contribute to expedite the development by assisting other Ministries to implement special projects targeting at Development and Major Public Issues.
- 4) Expedite the economic development through coordinating activities of the Cabinet Committee on Economic Management (CCEM).
- 5) Generation of novel knowledge through encouraging research activities in development sector.



Public Service
Delivery Reforms

01. Development Goal

Assist to fulfill the national requirements by contributing to the special programmes in the areas where the immediate attention is needed.

Objective

Contribute to implement the special programmes which require timely consideration within a specified time frame.

KPI

Number of special programmes contributed

Targets

Conclude all the identified special programmes within a pre determined time frame.

Strategies

Refine the scope & regear the programme through expert advice.

Programme

Create the Public Service Delivery Reforms Programme.



Public Service
Delivery Reforms



01. Development Goal - Performance

Assist to fulfill the national requirements by contributing to the special programmes in the areas where the immediate attention is needed.

This development objective is aimed at making contribution towards the accomplishment of the national requirements by paying attention to various fields that are of timely importance and need speedy attention through implementation of special programmes related to those particular fields.

Programme: Public Service Delivery Reforms Programme.

In the society there is dialogue on the need of a modernized public service which will best suit to the needs of the public and which could enhance the benefits to the society. In 2016 this Ministry has launch itself in the process of identifying the areas that need such reforms and drawing up plans for suitable mechanism to introduce public service reforms.

Through the implementation of this Public Service Reforms programme it is expected to bring under review the existing rules and procedures, to amend those rules and procedures to suit present context, change establishment and management structures, to develop human resources qualitatively and to suit the requirements of the Public Service Delivery.

Accordingly pursuant to the Cabinet Memorandum submitted by the Hon. Minister of Special Assignments the Cabinet of Ministers appointed a Ministers' Sub Committee to study and forward a report to the Cabinet. The other members of this committee Chaired by Hon. Minister of Special Assignments are the Hon. Ministers of Finance, and Public Administration and Management. The report of that sub committee has been drafted and forwarded to Ministry of Public Administration and Management for the recommendation.



02. Development Goal

Provide maximum service to the general public by coordinating with other ministries to implement the special programmes assigned by HE the president by time to time.

Objective

Implement the special programmes when assigned by the HE the president with a pre-determined time frame.

KPI

Number of special assignments directed by HE the president

Targets

Successfully conclude all the special assignments directed to the ministry by HE the president within a specified time frame.

02. Development Goal - Performance

Provide maximum service to the general public by coordinating with other ministries to implement the special programmes assigned by HE the President from time to time.

Objective of this programme is to study and grant redress to the parties concerned through strategic intervention into various problems that need expeditious remedies, referred to HE. the President from time to time by various parties who seek intervention of His Excellency, and subsequently referred to this Ministry by the Presidential Secretariat. Under this programme already 80 representations received by HE the President have been forwarded to this Ministry, and several steps have been already taken to grant redress to all parties concerned.

Having informed by the Presidential Secretariat the Minister of Special Assignments represents HE. the President at conferences, meetings workshops held locally, and helps settle through instantaneous intervention. The Hon. Minister has represented HE. the President at 26 such national level events with in the year 2016.



Hon Minister Participating at “Science and Technology for Society” Conference



Hon Minister as the Key note speaker at the “South Asia Water Resource Management” Conference

On instructions of HE. the President having informed by the Presidential Secretariat the Hon. Minister of Special Assignments participate at international conferences, meetings and forums, and through treaties expedite the development of the country. Under this programme the Hon. Minister has represented HE. the President at two international conferences in Germany and Japan.

Under this programme the Key Performance Index is based on the number of special assignments that will be referred to this Ministry by HE. the President from time to time , and therefore it is not possible to pre-determine the number of such activities. All such special programmes that have been so referred to the ministry , depending on the nature of the assignments have been dealt with under an appropriate target plan with in year 2016.



Hon Minister Participating as the Key-note speaker at the at the “Asia Pacific Day“



Hon Minister At the “2016 SAARC Pre meeting , BMICH



Hon Minister’s tour in China to study on concept of New Industrial Zones



Hon. Minister as Chief Guest at the Muththamilla organized by Tamil Students Association

03. Development Goal

Contribute to expedite the development by assisting other Ministries to implement special projects targeting at Development and Major Public Issues.

Objective

Contribute to implement Development and welfare based special projects as proposed while ensuring proper management and result optimization.

KPI

Number of Special projects coordinated.

Targets

Complete assigned projects by the Cabinet of Ministers within specified time frame.



03. Development Goal - Performance

Contribute to expedite the development by assisting other Ministries to implement special projects targeting at Development and Major Public Issues.

The Minister of Special Assignments by holding the Chairmanship of the Ministers' Sub Committees appointed in the year 2016 for the purpose of the implementation of the following Special Projects identified by the Cabinet of Ministers aimed at bringing about solutions to impediments to development and major public issues has made extraordinary contribution towards uplifting of the national economy and social development.

1. Provision of Loan from Farmers Trust Fund to medium level Agri- Entrepreneurs at a concessionary interest rate
2. Procurement of Petroleum and Petroleum related products
3. National Audit Bill
4. Implementation of a solid waste management system for Kandy
5. Implementation of an integrated rural development programme by the officers deployed on duty at Divisional Secretary's and Grama Niladhari's Divisions
6. Payment of dues to State Engineering Corporation from Sri Lanka Cricket
7. Cabinet Sub Committee on Regulating Tamed Elephants and addressing issues arising out of the pending cases
8. Hambanthota Port Development
9. ICC Arbitration-China harbor Engineering Company-Sinohydra Company Vs,SLPA



04. Development Goal

Expedite the economic development through coordinating activities of the Cabinet Committee on Economic Management (CCEM).

Objective

Assist to implement the decisions taken by the CCEM within a specified time frame.

KPI

Number of CCEM meetings attended

Targets

Effectively coordinate the number of assigned tasks by the CCEM.

Programmers

Assist to implement the programmes assigned by the CCEM including Kandy City Development Plan.

04. Development Goal - Performance

Expedite the economic development through coordinating activities of the Cabinet Committee on Economic Management (CCEM).

The Cabinet Committee On Economic Management meets every week under the Chairmanship of the Hon. Prime Minister to take decisions on matters related to economic management.

The Hon. Minister of Special Assignments, taking the Chair of the Ministers' Sub Committees appointed by the Cabinet Committee On Economic Management on timely development needs on the following areas ,has made a strong contribution during 2016 to accelerate the national development drive.

1. Kandy City Development
2. Hambanthota Port Development
3. Expanding higher education facilities by setting up of a students loan scheme
4. Setting up of LNG plants by CEB
5. Revision of tax imposed on cigarettes and tobacco products
6. Issues related to Cricket Board
7. Commencing of a project for producing organic fertilizer, establishment of cooling storage facility and generation of power
8. Revision of tax imposed on cigarettes and tobacco products
9. Issues related to Cricket Board
10. Commencing of a project for producing organic fertilizer, establishment of cooling storage facility and generation of power

11. Cleanliness of cities and rural areas.
12. Payment of arrears payable in respect of Mattala Air Port.
13. Supply of power during droughts seasons.
14. Formulation of policies for the establishment and installation of LNG plants and Cement Factories.

Kandy City Development Plan

Among the above mentioned activities The Ministry of Special Assignments has a direct involvement with regard to the implementation of the Greater Kandy Development Plan.

While several Ministries, Departments and Institutions are drawing various plans and implement for Kandy City, attention of the Cabinet Committee On Economic Management has been drawn to the necessity of the presence of a mechanism that could coordinate the development activities and provide with appropriate guidance when the Greater Kandy Development activities are in progress.

On an invitation by the Hon. Prime Minister, in September 2016 a JAICA Team from Japan arrived in Kandy on an observation tour. They studied the Terms and Reference that govern the scope of the Technical Assistance Programme and the implementation methods of the project.

Master Plan for modernization of the Bogambara Prison has been drawn and submitted by Kerry Hill, world reknown Architect company. Further attention has been drawn to new projects such as relocating of Sinha Regiment, and establishment of Mono-rail system between cities. Apart from the above various donor agencies have come forward to start development work in Kandy city.

A Cabinet Sub-Committee has been appointed comprising of eight Cabinet Ministers to recommend a suitable mechanism for the implementation of the activities of the Greater Kandy Development Programme, to formulate suitable guidelines , and report on the progress to the Cabinet Committee On Economic Management, and the Minister of Special Assignments was appointed as Chairman of the Sub-Committee Funds for setting up of an Office in Kandy for the implementation activities of this programme , and funds for the procurement of furniture and office equipment for this office have been recommended to be provided from the Budgetary allocation approved for this Ministry for the year 2016 ,and Cabinet of Ministers granted approval for this in November ,2016.

Accordingly office accommodation facilities for the Greater Kandy Development Unit has been leased out from the Central Province Library Service Board at Getambe. Provision of furniture and office equipment for establishment of this unit have been made by using the allocation granted for this Ministry for the year 2016. For the purpose of directing and follow-up activities of the decisions of Cabinet Committee On Economic Management the Hon. Minister functioned as the Chairman of CCEM-OR during 2016.



05. Development Goal

Generation of novel knowledge through encouraging research activities in development sector.

Objective

Selection, approval and finance the research proposals received with respect to the development sector.

KPI

Number of research proposals funded

Targets

Financing all the selected socio economic research proposals

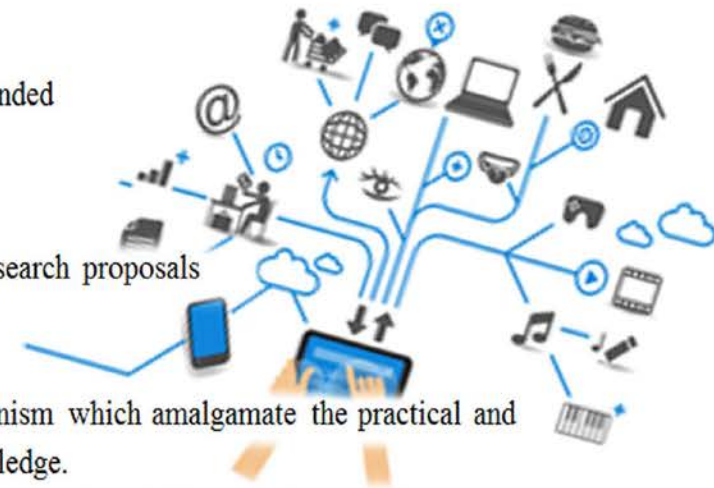
Strategies

Carry out development research activities through hybrid mechanism which amalgamate the practical and theoretical specialized knowledge.

Provide government funding to the research activities along with financial benefit & professional recognition to the researchers.

Programme

Research on economic development.



05. Development Goal - Performance

Generation of novel knowledge through encouraging research activities in development sector.

Contribution of research and development sector is vital for development of a country. Through the promotion of a knowledge based economic development , Sri Lanka could achieve strategic position beneficial to Sri Lanka in the global economy.

However tendency for development research in state sector is at a very low ebb. Public Officers possess a better knowledge and understanding, they have gained through practice on problems impending economic development prevalent in various fields stemming up from bottom to top and areas that need to be improved. In research sector, research specialist have the theoretical knowledge required for research activities. It is expected to accelerate the economic development drive through facilitation of knowledge search process by harmonizing both theoretical and practical knowledge into a hybrid mechanism, promoting a research culture in the public sector and, with the help of information gathered on a broad based system. And the new knowledge generated could be used for economic development and through which the living standard of the people could be raised and they will be socially and economically empowered.

A circular was sent on 20.06.2016 to all Secretaries of Ministries calling for research proposals covering the fields contributing to the economic development of the country, and around 60 research proposals have been received by the Ministry in response to the above circular. After a thorough scrutiny 28 project proposals have been short listed for further scrutiny.

With regards to the submission project proposals, the Secretary of the ministry, under whose purview the proponent falls should forward , recommended by a research and development committee set up in the Ministry for this purpose, the project proposal officer of the relevant ministry wishes to submit.

Under this process the Secretary of the Ministry, under whose purview the proponent falls, forms a Research and Development Committee , and on recommendations of this Committee has submitted the said research proposals to the Ministry of Special Assignments. Evaluation, advice and recommendation of these proposals have been carried out by the Research Evaluation and Monitoring Committee of the Ministry.

To implement this programme on a scientific basis a specimen form with necessary instructions to guide the proponent in processing and submitting the application, and a framework of appraisal guidelines have been compiled and issued by the Ministry.

Project proposals that have been initially evaluated by the Research Proposals Evaluation and Monitoring Committee, and re-scrutinized and selected project proposals are scheduled to be financed in 2017.

Evaluated Research Proposals

No.	Name of the Research
01.	Impact of women participation as skilled craftsmen in construction industry
02.	Improvement of income level of beneficiary households through introduction of a self-employment scheme in Horana Relocation Project
03.	Identify current TVET sector-Industry linkage in Sri Lanka & Developing mechanisms to improve these
04.	Compilation of a database depicting the locality differences of Sri Lankan gem varieties with the aid of modern analytical instruments
05.	Genetic analysis of biochemical compounds of Tea (<i>Camellia sinensis</i> L) using segregating population
06.	Developing cost effective spray schedules for managing blister blight in tea in order to minimize its effect on cost of production
07.	Feasibility Assessment of Ecotourism in Rubber Plantation Sector in Sri Lanka
08.	Evaluation of the effectiveness of alternative weed control methods and develop economically viable site specific weed management protocol for rubber plantations.
09.	Production of biofilmed biofertilizer to improve soil fertility & fertilizer use efficiency in non-traditional rubber growing areas
10.	Low cost Solar-Biomass hybrid drying system for drying of natural rubber.
11.	An inquiry into the Magnitude & Nature of Time Use among Public Sector Employees.
12.	Reform of the Private Transport sector in Sri Lanka
13.	Remittances to Sri Lanka : What Do We Know ?
14.	Prevalence of fatigue among commercial pilots & the relationship between fatigue & the health issues

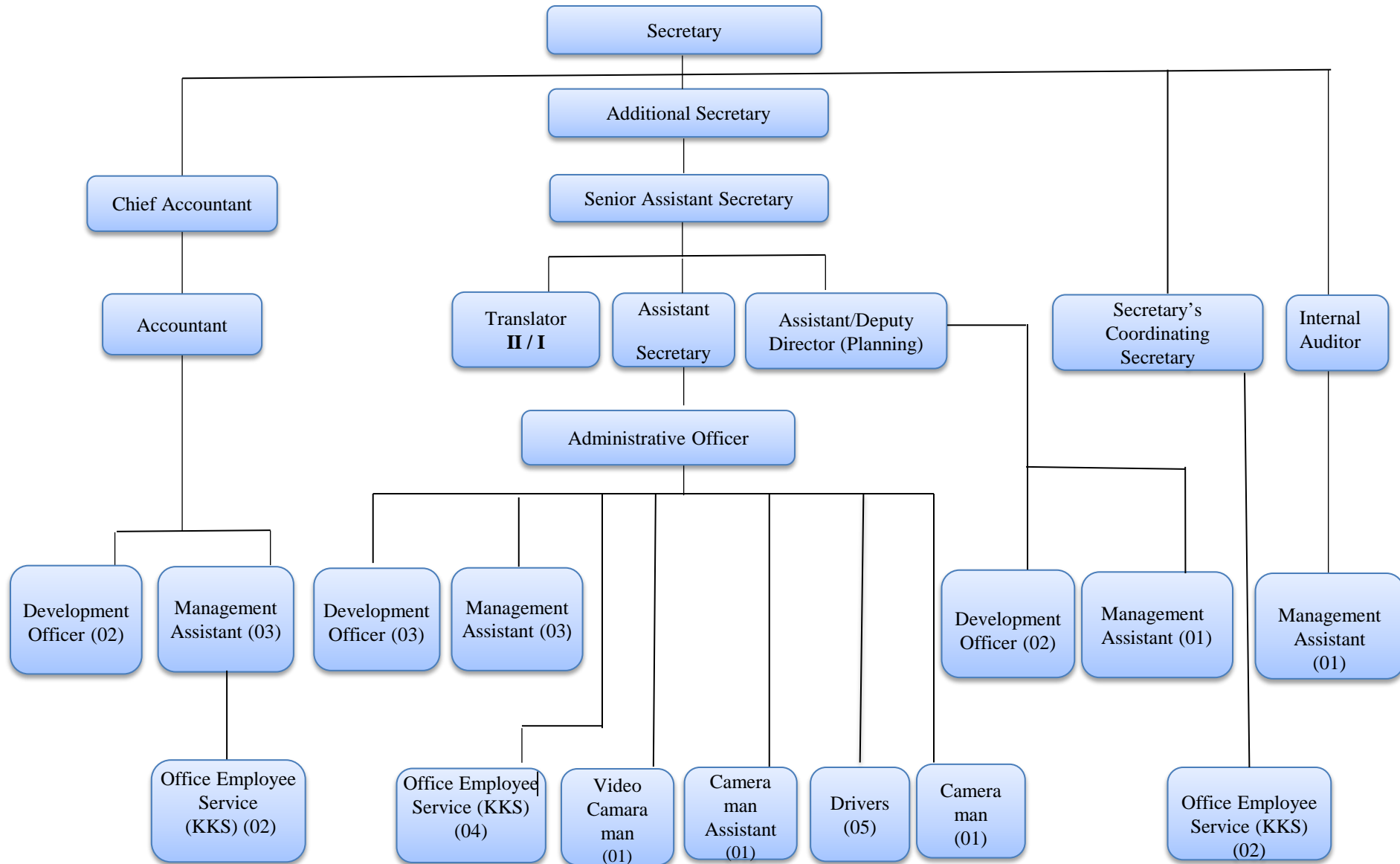
Evaluated Research Proposals Contd....

No.	Name of the Research
15.	Synthesis of Hydrophobic Silica aerogel using Sri Lankan Vein Quarts (Research done with Sri Lanka Institute of Nano Technology)
16.	Factors affecting business success of small & medium enterprises in Mahaweli areas
17.	The role of Sri Lanka Missions abroad to contribute for the economic development of Sri Lanka through improvement of trade, tourism & investment.
18.	Training Institute for Sri Lankan migrant workers in Lebanon with a view to enhance the social economic benefit to SL by improving their skills, attitudes & productivity.
19.	Micro Financing: Does it serve for the betterment of the rural farmers?
20.	Identification of Private-Private entrepreneur Partnership model to utilize un-employed professionals to develop dairy sector in Sri Lanka
21.	Anthracycline induced cardiotoxicity: A clinical ethnopharmacological & biochemical approach.
22.	Relationship between body composition, anthropometric indices & risk factors for the metabolic syndrome & complications in childhood obesity
23.	Comprehensive analysis on the impact of rubber cultivation on rural livelihood in the Eastern Province of Sri Lanka
24.	Development of an Epidemic Surveillance System for the Analysis & Prediction of Dengue Fever Outbreaks
25.	Cord blood creatine phosphokinase (CPK) activity: A guide to diagnose congenital hypothyroidism (CHT).
26.	Economic Building Operations through low energy practices.
27.	Establishing Interventions to promote zero air quality related health issues in urban environments & Buildings
28.	Job satisfaction of Police officers in Colombo

Carder Details

No.	Designation	Approved Carder	Actual carder as at 31.10.2016	Vacant
01.	Secretary	01	01	-
02.	Additional Secretary	01	01	-
03.	Senior Assistant Secretary	01	-	01
04.	Chief Accountant	01	01	-
05.	Assistant /Deputy Director (Planning)	01	-	01
06.	Assistant Secretary	01	01	-
07.	Accountant	01	-	01
08.	Internal Auditor	01	01	-
09.	Administrative Officer	01	-	01
10.	Translator (Sinhala/English)	01	-	01
11.	Coordinating Secretary to the Secretary	01	01	-
12.	Development Officer	07	04	03
13.	Public Management Assistant	08	04	04
14.	Drivers	05	05	-
15.	Office Employee Service	08	08	-
16.	Video Cameramen	01	-	01
17.	Cameraman	01	-	01
18.	Camera Assistant	01	01	-
Total		<u>42</u>	<u>28</u>	<u>14</u>

Organizational Chart



Financial Performance as at 31.12.2016

Head - 167 Ministry of Special Assignments

01 – Operational Activities

01 – Minister’s Office

Rs. 000

Description	Object	2016 Budget	Revised Budget	Total Expenditure as at 31.12.2016	Balance Provision	% of Total Expenditure Incurred
Recurrent Expenditure						
Salaries and Wages	1001	4,250	7,250	6,780	470	94 %
Overtime and Holiday Payments	1002	1,750	1,750	1,749	1	100 %
Other Allowances	1003	4,100	4,950	4,930	20	100 %
Domestic	1101	500	500	499	-	100 %
Foreign	1102	3,000	3,000	3,301	99	97 %
Stationery and Office Requisites	1201	750	1,700	1,651	49	97 %
Fuel	1202	4,000	4,000	3,696	652	85 %
Diets and Uniforms	1203	50	350	218	132	62 %
Vehicles	1301	1,500	1,500	598	502	54 %
Plant and Machinery	1302	300	50	0	50	-
Building and Structures	1303	100	50	0	50	-
Transport	1401	1,800	1,350	1,215	135	90 %
Postal and Communication	1402	1,300	1,300	1,001	299	77 %
Electricity and Water	1403	1,000	50	7	43	15 %
Other	1405	500	500	86	65	57 %
Capital Expenditure						
Buildings and Structures	2001	300	300	0	300	-
Plant, Machinery and Equipment	2002	100	100	100	-	100 %
Vehicles	2003	1,200	1,200	1,200	-	100 %
Furniture and Office Equipment	2102	2,000	2,000	211	1,789	11 %
Plant, Machinery and Equipment	2103	1,500	1,500	1,500	-	100 %
Vehicles	2101	0	43,000	32	42,968	0.1 %

Head - 167 Ministry of Special Assignments
01 – Operational Activities
02 – Administration and Establishment Services

Rs. 000

Description	Object	2016 Budget	Revised Budget	Total Expenditure as at 31.10.2016	Balance Provision	% of Total Expenditure Incurred
Recurrent Expenditure						
Salaries and Wages	1001	9,500	6,500	6,148	352	95 %
Overtime and Holiday Payments	1002	1,500	1,500	580	920	39 %
Other Allowances	1003	12,500	11,650	6,051	5,599	52 %
Domestic	1101	250	250	172	78	69 %
Foreign	1102	1,000	1,000	0	1,000	-
Stationery and Office Requisites	1201	500	500	499	1	99 %
Fuel	1202	2,500	2,500	1,303	1,197	52 %
Diets and Uniforms	1203	250	250	86	164	34 %
Vehicles	1301	3,000	3,000	355	2,645	12 %
Plant and Machinery	1302	800	800	171	629	21 %
Transport	1401	150	600	675	75	90 %
Postal and Communication	1402	2,000	2,000	1,677	323	84 %
Electricity and Water	1403	5,000	5,000	1,548	3,452	31 %
Rents and Local Taxes	1404	15,000	15,000	14,087	1,248	92 %
Other	1405	6,000	6,000	513	5,002	9 %
Property Loan Interest to Public Servants	1506	350	350	56	294	16 %
Capital Expenditure						
Buildings and Structures	2001	200	200	0	200	0%
Plant, Machinery and Equipment	2002	300	300	0	300	0%
Vehicles	2003	5,000	5,000	831	4,169	17%
Furniture and Office Equipment	2102	1,500	1,500	670	830	45%
Plant, Machinery and Equipment	2103	2,000	2,000	439	1,561	22%
Staff Training	2401	700	700	127	574	18%
Investments	2101	50,000	50,000	57	49,943	0%

Training Opportunities for the Staff

No.	Course Conducting Institution	Name of the course	Segment of Participant	Number of Officer Attendant	Number of Dates
01.	Ministry of Skills Development & Vocational Training	Scheme of Recruitment	Public Management Assistants Development Officers	02	02
02.	Productivity Secretariat	Kyson Management	Development Officers	01	01
03.	Productivity Secretariat	Basic Productivity Concepts	KKS Service	02	01
04.	National Institute of Labour Studies	Filing System	Public Management Assistants Development Officers	02	01
05.	Prage Service	Basic Taxation	Public Management Assistants	01	01
06.	Sri Lanka Institute of Development Administration	Internal Auditing & Internal Administration	Internal Auditor	01	01
07.	National Institute of Labour Studies	Filing System	Development Officers	01	01
08.	National Institute of Labour Studies	Role of Accounting	Public Management Assistants Development Officers	02 01	01
09.	Ministry of Skills Development & Vocational Training	Office Management & Office Techniques	Public Management Assistants Development Officers	02	02
10.	Ministry of Skills Development & Vocational Training	Procurement & Appraisal of Goods	Public Management Assistants Development Officers	02	02
11.	Distance Learning Center	Result Based Management	Internal Auditor	01	02

Training Opportunities for the Staff

No.	Course Conducting Institution	Name of the course	Segment of Participate	Number of Officer Attendant	Number of Date
12.	National Institute of Labour Studies	Procurement training workshop	Development Officers	01	02
13.	Ministry of Skills Development & Vocational Training	Internal Auditor Performance Appraisal Training Programme	Internal Auditor	01	02
14.	National Institute of Labour Studies	Maintains of Person Files Productively	Public Management Assistants Development Officers	02	01
15.	National Institute of Labour Studies	Productivity tools & System	Public Management Assistants Development Officers	02 01	06
16	Adams Skills Development Center	Microsoft Excel	Public Management Assistants	01	02