

**ANNUAL PERFORMANCE REPORT - 2013**  
**PARLIAMENT OF SRI LANKA - HEAD NO: 16**  
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**PARLIAMENT OF SRI LANKA**  
**ANNUAL PERFORMANCE REPORT - 2013**  
**HEAD - 16**

**1. Mission**

Under the Constitution of the Democratic Socialist Republic of Sri Lanka the Parliament constitutes the legislature of the country. The Office of the Secretary-General of Parliament provides facilities and services for all Parliament activities and provides services to the membership.

**2. Key Functions**

- (i) Exercising the legislative power of the people.
- (ii) Exercising full control over public finance.
- (iii) Exercising oversight over the executive.

**3. Organizational Structure**

The secretarial and staff services required for performance of the duties of Parliament headed by the Hon. Speaker are provided by the office of the Secretary-General of Parliament.

The office of the Secretary General of Parliament consists of the following Departments:-  
**(Please see Annexure 01 for Organizational Structure)**

1. Serjeant-at-Arms Department
2. Administration Department
3. Hansard Department
4. Co-ordinating Engineer's Department
5. Finance & Supplies Department
6. Catering & House-keeping Department
7. Legislative Services Department
8. Information Systems & Management Department

**3.1 Serjeant-at-Arms Department:**

To facilitate effective functioning of the Parliament by providing highest possible quality services in a timely and efficient manner to the Hon. Members of Parliament, including;

- \* Ceremonial duties, preservation of order in the Parliament Chamber, custody of mace and security, admission of visitors to the Parliament building and supervision of galleries,
- \* Preservation of the Parliament building and allocation of accommodation within the Parliamentary Complex,
- \* Preparation of the Seniority Lists of Hon. Members of Parliament and allotment of Seats in the Chamber of the Parliament, administration and supervision of Seating Arrangements.

### **3.2 Administration Department:**

- \* Attends to matters relating to Recruitment, Orientation, Training, Skill Development, Employee Education and Discipline.
- \* The administrative support for MPP and the Staff transport is managed by this Department. The following sections contribute to perform those functions:-
  1. Establishments Office
  2. Members' Services Office
  3. Transport Office

### **3.3 Hansard Department:**

Ensures impartial accurate and timely reporting of Parliamentary Proceedings, Parliamentary Committees, Conferences and CPA and IPU conferences and indexing and monitoring of audio recordings.

### **3.4 Co-ordinating Engineer's Department:**

- \* Coordinating Engineer's Department ensures that Parliament estate is effectively and efficiently maintained as a significant public building of the nation.
- \* Provides a modern and efficient working environment for members of Parliament and the staff by managing the physical infrastructure efficiently.

### **3.5 Catering & Housekeeping Department:**

- \* Providing meals and beverages to Members of Parliament, Staff and visitors.
- \* Management of Restaurants and Kitchen.
- \* Housekeeping Operations of the premises.

### **3.6 Finance & Supplies Department:**

- \* Budgeting and preparation of estimates of expenditure, Collection of Revenue and Budgetary Control, Accounting, Reporting and Making Final Accounts.
- \* Purchasing of requirements of goods for the Parliament, Storing, Issuing and performing Procurement activities.
- \* Payments to members, pensioners and staff and for suppliers and services.

The following divisions function under the Finance & Supplies Department:-

1. Finance & Accounts Office
2. Supplies & Services Office
3. Catering & Accounts Office

### 3.7 Legislative Services Department:

- \* Provides professional services to MPP in the areas of Law making, oversight and public finance.
- \* The following divisions function under the Legislative Services Department.
  1. Table Office
  2. Bills Office
  3. Committee Office
  4. Consultative Committee office
  5. PAC & COPE Office
  6. Interpreters' office
  7. Library

### 3.8 Department of Information Systems & Management:

Enhances overall capabilities of;

- \* IT based administrative activities of the Parliamentary Secretariat,
- \* Representative, Legislative and Oversight activities of Members of Parliament,
- \* Educating and updating general public in important parliamentary issues through a fully integrated information system using ICT tools,

by Managing the Computer Network, Maintaining the Website of the Parliament and Maintenance of ICT equipment.

### 3.9 The Protocol office and the Internal Audit Division function directly under the Secretary General of Parliament.

## 4. Staff Details

Approved cadre of the year 2013 and the actual cadre in service are given below.

Designation	Approved Cadre				Actual Cadre			
	S. G. P.	Hon. Speaker	Hon. Deputy Speaker	Hon.D.Chairman of Committees	S. G. P.	Hon. Speaker	Hon. Deputy Speaker	Hon.D.Chairman of Committees
Group A - Senior Level	55	0	0	0	51	0	0	0
Group B - Tertiary Level	150	0	0	0	128	0	0	0
Group C - Secondary Level	208	0	0	0	190	0	0	0
Group D - Primary Level	470	0	0	0	445	0	0	0
Casual / Temporary	-	38	21	14	13	35	21	14
Total ( As at 31.12. 2013 )	883	38	21	14	827	35	21	14

During the year 2013, 21nos. of employees have been recruited for various posts in Parliament.

## 5. PERFORMANCE

**5.1 Financial Administration** - Expenditure out of the Provision made for the Year 2013 :- Cited below is the allocation of provisions as recurrent and capital expenditure and the manner of expenditure of such provisions under Operational Activities, Programme No: 01 for the year 2013 :-

DGSA I

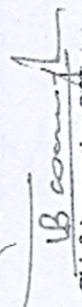
### Appropriation Account - 2013

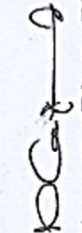
Expenditure Head No. 16 Name of Ministry / Department / District Secretariat: Parliament

Programme Number given in Annual Estimates	Title of the Programme given in Budget Estimates	(1) Provision in Budget Estimates		(2) Supplementary Provision and Supplementary Estimate Allocation		(3) Transfers in terms of F.R. 66 and 69		(4) Total Net Provision (1+2+3)		(5) Total Expenditure		(6) Net Effect Saving/(Excess) (4-5)		Page No. (Reference to relevant DGSA 2 format)
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.			
01	Recurrent	106,800,000		3,000,000		-2,000,000		107,800,000		100,543,690		7,256,310	83	
02	Office of the Hon. Speaker	925,537,000		0		26,000,000		951,537,000		936,622,399		14,914,601	83	
03	Establishment Services	534,490,000		0		-24,000,000		510,490,000		498,492,972		11,997,028	83	
	Facilities to the Hon. Members of Parliament													
	<b>Sub Total (Recurrent)</b>	<b>1,566,827,000</b>		<b>3,000,000</b>		<b>0</b>		<b>1,569,827,000</b>		<b>1,535,659,061</b>		<b>34,167,939</b>	82	
	<b>Capital</b>													
01	Office of the Hon. Speaker	5,150,000						5,150,000		4,352,940		797,060	84	
02	Establishment Services	102,000,000		4,000,000				106,000,000		55,317,604		50,682,396	85	
03	Facilities to the Hon. Members of Parliament	3,500,000						3,500,000		1,712,388		1,787,612	86	
	<b>Sub Total (Capital)</b>	<b>110,650,000</b>		<b>4,000,000</b>		<b>0</b>		<b>114,650,000</b>		<b>61,382,932</b>		<b>53,267,068</b>	82	
	<b>Grand Total</b>	<b>1,677,477,000</b>		<b>7,000,000</b>		<b>0</b>		<b>1,684,477,000</b>		<b>1,597,041,993</b>		<b>87,435,007</b>	82	

Detailed Accounting Statements in DGSA format Numbers 2 to 10 presented in pages from 82 to 111 and other Notes presented in pages from 112 to 116 are integral parts of this Appropriation Account.

We hereby certify that the figures in this account, other detailed Statements and Notes are correct and relevant accounts were reconciled with Treasury Books of Account and found correct.

Chief Accounting Officer:  **ඩබ්ලිව්. ඩී. ඩී. දසනායක**  
 Name: **ඩබ්ලිව්. ඩී. ඩී. දසනායක**  
 Designation: **පාර්ලිමේන්තුවේ මහ ලේකම්**  
 Date: **27.03.2014**  
**සාර්වභූමිකාර්යාල - කොට්ඨාස**

Chief Accountant/Director(Finance)/Commissioner(Finance)  
 Name:   
 Date: **26.03.2014**  
**මහේ. පී. මරලින් පටානායක**  
**අධ්‍යක්ෂ (මුදල්)**  
**ශ්‍රී ලංකා පාර්ලිමේන්තුව**  
**ස. සේවා කොට්ඨාසයේ, කොට්ඨාස**

						DGSA 2
<b><u>Appropriation Account by Programme - 2013</u></b>						
Expenditure Head No : 16 Name of Ministry / Department / District Secretariat: Parliament						
Programme No. & Title : 01 Operational Activities						
<b><u>Summary of Recurrent and Capital Expenditure</u></b>						
	(1)	(2)	(3)	(4)	(5)	(6)
Nature of Expenditure with DGSA format Reference	Provision in Budget Estimates	Supplimentary Provision and Supplimentary Estimate Allocation	Transfers in terms of the F.R. 66 and 69	Total Net Provision (1+2+3)	Total Expenditure	Net Effect Saving/(Excess) (4-5)
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
(a) Recurrent (DGSA 3)	1,566,827,000	3,000,000	0	1,569,827,000	1,535,659,061	34,167,939
(b) Capital (DGSA 4)	110,650,000	4,000,000	0	114,650,000	61,382,932	53,267,068
<b>Total</b>	<b>1,677,477,000</b>	<b>7,000,000</b>	<b>0</b>	<b>1,684,477,000</b>	<b>1,597,041,993</b>	<b>87,435,007</b>

<b>Recurrent Expenditure by Project</b>							DGSA - 3
Expenditure Head No : 16		Name of Ministry / Department / District Secretariat:			Parliament		
Programme No. & Title : 01		Operational Activities					
project No/Name, personnel emoluments and other charges for all projects	(1)	(2)	(3)	(4)	(5)	(6)	
	Provision in Budget Estimates	Supplimentary Provision and Supplimentary Estimate Allocation (+/-)	Transfers in terms of the F.R. 66 and 69 (+/-)	Total Net Provision (1+2+3)	Total Expenditure	Net Effect Saving/(Excess) (4-5)	
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
<b><u>Project 01: Office of the Hon. Speaker</u></b>							
Personal Emoluments	45,000,000	0	0	45,000,000	40,780,243	4,219,757	
Other Charges	61,800,000	3,000,000	-2,000,000	62,800,000	59,763,447	3,036,553	
<b>Sub Total</b>	<b>106,800,000</b>	<b>3,000,000</b>	<b>-2,000,000</b>	<b>107,800,000</b>	<b>100,543,690</b>	<b>7,256,310</b>	
<b><u>Project 02: Establishment Services</u></b>							
Personal Emoluments	567,237,000	0		567,237,000	554,963,975	12,273,025	
Other Charges	358,300,000		26,000,000	384,300,000	381,658,424	2,641,576	
<b>Sub Total</b>	<b>925,537,000</b>	<b>0</b>	<b>26,000,000</b>	<b>951,537,000</b>	<b>936,622,399</b>	<b>14,914,601</b>	
<b><u>Project 03: Facilities to the Hon. Members of Parliament</u></b>							
Personal Emoluments	93,000,000	0	0	93,000,000	90,987,001	2,012,999	
Other Charges	441,490,000		-24,000,000	417,490,000	407,505,971	9,984,029	
<b>Sub Total</b>	<b>534,490,000</b>	<b>0</b>	<b>-24,000,000</b>	<b>510,490,000</b>	<b>498,492,972</b>	<b>11,997,028</b>	
<b>Grand Total</b>	<b>1,566,827,000</b>	<b>3,000,000</b>	<b>0</b>	<b>1,569,827,000</b>	<b>1,535,659,061</b>	<b>34,167,939</b>	









## Public Officer's Advance Account :

Authorized Limits and the Actual Figures of the “ Advances to Public Officers ”B” Account ” at the end of the year 2013 are given below.

Particulars	Authorized limits 2013 (Rs.)	Actual Figures 2013 (Rs.)	
Maximum Limits of Expenditure	39,000,000	01601-1	21,369,869.00
		01601-2	105,037.00
Minimum limits of Receipts	24,000,000	01601-1	29,349,038.91
		01601-2	65,100.00
Maximum Debit Balance	<b>175,000,000</b>	<b>136,143,054.12</b>	

## 5.2 Committees

### 5.2.1 Consultative Committees :

Consultative Committees are established under the Standing Order 104. The total number of Consultative Committees during 2013 were 59 and the number of Consultative Committees held were 179.

During the year 2013, 1420 Motions of Hon. Members have been forwarded to the Consultative Committees. In addition, Annual Reports presented with relevance to Ministries and the Bills presented by each Ministry have been considered and recommendations have been made in these Committees.

No:	Consultative Committee	Number of Meetings
01.	Agriculture	03
02.	Botanical Gardens and Public Recreation	02
03.	Child Development and Women's Affairs	02
04.	Civil Aviation	02
05.	Coconut Development and Janatha Estate Development	05
06.	Construction, Engineering Services, Housing and Common Amenities	06
07.	Co-operatives and Internal Trade	02
08.	Culture and the Arts	02

09.	Defence and Urban Development	02
10.	Disaster Management	07
11.	Economic Development	07
12.	Education	07
13.	Education Services	00
14.	Environment and Renewable Energy	02
15.	External Affairs	04
16.	Finance and Planning	02
17.	Fisheries and Aquatic Resources Development	04
18.	Foreign Employment Promotion and Welfare	05
19.	Health	03
20.	Higher Education	02
21.	Indigenous Medicine	02
22.	Industry and Commerce	05
23.	Investment Promotion	03
24.	Irrigation and Water Resources Management	03
25.	Justice	02
26.	Labour and Labour Relations	05
27.	Lands and Land Development	03
28.	Law and Order	01
29.	Livestock and Rural Community Development	02
30.	Local Government and Provincial Councils	02
31.	Mass Media and Information	04
32.	Minor Export Crop Promotion	02
33.	National Heritage	04
34.	National Languages and Social Integration	05
35.	Parliamentary Affairs	03
36.	Petroleum Industries	01
37.	Plantation Industries	03
38.	Ports & Highways	01
39.	Postal Services	03
40.	Power and Energy	03
41.	Buddha Sasana and Religious Affairs	03
42.	Private Transport Services	01
43.	Productivity Promotion	01

44.	Public Administration and Home Affairs	02
45.	Public Management Reforms	02
46.	Public Relations and Public Affairs	02
47.	Rehabilitation and Prison Reforms	04
48.	Resettlement	02
49.	Social Services	06
50.	Sports	02
51.	State Resources and Enterprise Development	04
52.	Sugar Industry Development	00
53.	Technology and Research	03
54.	Telecommunication and Information Technology	03
55.	Traditional Industries and Small Enterprise Development	03
56.	Transport	04
57.	Water Supply and Drainage	07
58.	Wildlife Resources Conservation	02
59.	Youth Affairs and Skills Development	02
	<b>Total</b>	<b>179</b>

### **5.2.2 Committees for Special Purposes:**

#### **(i). Committee of Selection:**

The Committee of Selection is appointed under Standing Order No: 121. The Committee in the seventh Parliament consists of 18 members including Hon.Speaker, Deputy Speaker and DCC and Leaders of the Parties.08 meetings were held during the year 2013.

#### **(ii). Committee on Privileges:**

The Committee on Privileges is appointed under Standing Order No. 127. The Committee in the 7<sup>th</sup> Parliament consists of 15 members.

15 Complaints regarding the breach of privileges were received from Hon. Members by the Committee within the year 2013 and are being investigated

**(iii). Committee on High Posts:**

The Committee on High Posts is established under the Standing Order No. 128 (a). The Committee consists of 19 members at present. The role of this committee is to examine the suitability of persons appointed or nominated to hold high posts as Heads of Sri Lankan missions in foreign countries, Secretaries to the Ministries and Chairman of Corporations Boards and to make recommendations.

The Committee on High Posts held 07 meetings during the year 2013, where 08 ambassadors/ High Commissioners, 13 Secretaries to the Ministries and 20 Chairman were summoned before the Committee for examining their suitability and recommendations were made.

**(iv). Committee on Standing Orders:**

This committee appointed under Standing Order 123, functioned under the Chairmanship of the Hon. Speaker. The Committee on Standing Orders has not held meetings during the year 2013.

**(v). Committee on Public Accounts:**

The Committee on Public Accounts examined 43 Ministries & Departments based on Audit Paras, Excesses, Non-compliances and other relevant matters in the year 2013.

In addition, the Committee successfully completed its assignment of work and presented its **First Report** in respect of the 69 Ministries & Departments examined by the Committee, to the Parliament on **25<sup>th</sup> of July, 2013.**

No.	Institutions Examined by the Committee	Date of Examination
01	Department of National Budget	08.01.2013
02	Office of the Finance Commission	08.01.2013
03	Department of Agriculture	08.01.2013
04	Department of Inland Revenue	09.01.2013
05	Employee's Provident Fund	06.02.2013
06	Ministry of Transport	07.02.2013

<b>No.</b>	<b>Institutions Examined by the Committee</b>	<b>Date of Examination</b>
07	Department of Agriculture	19.02.2013
08	Ministry of Public Administration & Home Affairs	20.02.2013
09	Department of Inland Revenue	21.02.2013
10	Ministry of Fisheries & Aquatic Resources	05.03.2013
11	Ministry of Environment	06.03.2013
12	Ministry of Health	07.03.2013
13	Department of Public Finance	19.03.2013
14	Department of Elections	20.03.2013
15	Ministry of Youth Affairs	21.03.2013
16	Department of Inland Revenue	09.04.2013
17	District Secretariat, Monaragala	23.04.2013
18	District Secretariat, Polonnaruwa	23.04.2013
19	Ministry of Sports	24.04.2013
20	Ministry of Sports (S.L. Badminton Association)	21.05.2013
21	Department of Land Settlement	22.05.2013
22	Department of Immigration and Emigration	04.06.2013
23	Ministry of Sports (S.L. Badminton Association)	04.06.2013
24	Department of Registration of Persons	05.06.2013
25	District Secretariat Nuwara- Eliya	06.06.2013
26	District Secretariat - Ampara	18.06.2013
27	District Secretariat - Batticaloa	18.06.2013
28	M/ of Public Management Reforms	19.06.2013
29	M/ Telecommunication & Information Technology	20.06.2013
30	District Secretariat – Puttalam	09.07.2013
31	M/ Disaster Management	10.07.2013
32	Dept/ Christian Religious Affairs	11.07.2013
33	District Secretariat - Mullativ	06.08.2013
34	Dept/ Hindu Religious & Cultural Affairs	07.08.2013

<b>No.</b>	<b>Institutions Examined by the Committee</b>	<b>Date of Examination</b>
35	Dept/ Muslim Religious & Cultural Affairs	07.08.2013
36	Dept/ Public Enterprises	08.08.2013
37	Dept/ Textile Industries	21.08.2013
38	Dept/ National Botanical Gardens	22.08.2013
39	M/ Construction, Engineering Services, Housing & Common Amenities	08.10.2013
40	M/ Indigenous Medicine	09.10.2013
41	M/ Mass Media & Information	10.10.2013 (No Quorum)
42	M/ National Languages and Social Integration	22.10.2013
43	M/ Parliamentary Affairs	23.10.2013

**(vi). Committee on Public Enterprises:**

The Committee on Public Enterprises examined 67 Public Enterprises in the year 2013.

The Committee without being confined itself to the Audit paras referred to the Parliament by the Auditor-General, examined the current issues and controversial matters frequently discussed in the society.

In addition, the Committee successfully completed its assignment of work and presented its Second Report in respect of the 244 Public Enterprises examined by the Main Committee and three Sub - Committees, to the Parliament on 23rd of July, 2013.

<b>No:</b>	<b>Committee meeting</b>	<b>Date</b>
01.	Local Loans Development Fund	06.02.2013
02.	National Enterprise Development Authority	07.02.2013
03.	SL Export Credit Insurance Corporation	08.02.2013
04.	Mahapola Higher Education Trust Fund	19.02.2013
05.	National Paper Co. Ltd.	20.02.2013
06.	National Institute of Cooperative Development	22.02.2013
07.	B.C.C. Lanka Ltd	26.02.2013
08.	Elkaduwa Plantations Ltd.	26.02.2013
09.	Hingurana Sugar Industries Ltd.	26.02.2013



<b>No:</b>	<b>Committee meeting</b>	<b>Date</b>
10.	Ceylon Fertilizer Co. Ltd	26.02.2013
11.	Janatha Fertilizer Enterprise Ltd.	26.02.2013
12.	Kahatagaha Graphite Lanka Ltd	27.02.2013
13.	Mantai Salt Ltd	27.02.2013
14.	North Sea Ltd	27.02.2013
15.	Thurusaviya Fund	27.02.2013
16.	Kalubovitiyana Tea Factory Ltd.	27.02.2013
17.	SL. Rubber Manuf. Export Corporation	28.02.2013
18.	Kantale Sugar Industries Ltd	28.02.2013
19.	Lanka Salusala Ltd	28.02.2013
20.	STC General Trading Co. Ltd.	28.02.2013
21.	Sri Lankan Air Lines	01.03.2013
22.	Chillaw Plantation Ltd.	01.03.2013
23.	Kurunegala Plantation ltd.	01.03.2013
24.	Central Cultural Fund	01.03.2013
25.	Cey-Nor Foundation Ltd.	01.03.2013
26.	Lanka Mineral Sands Ltd	04.03.2013
27.	Skills Development Fund	04.03.2013
28.	Paranthan Chemicals Ltd	04.03.2013
29.	Sir John Kotalawala Defence University	05.03.2013
30.	National Dangerous Drugs Control Board	05.03.2013
31.	Rakna Arakshana Lanka Ltd	05.03.2013
32.	Lanka Logistics & Technologies Ltd.	05.03.2013
33.	MILCO Ltd.	05.03.2013
34.	Lady Lochore Loan Fund	06.03.2013
35.	SL Savings Bank Ltd	06.03.2013
36.	National Insurance Fund	06.03.2013
37.	State Pharmaceuticals Corporation	06.03.2013
38.	Lakdiva Engineering Co. Pvt. Ltd.	07.03.2013
39.	Distance Learning Centre	07.03.2013
40.	CWE	07.03.2013

<b>No:</b>	<b>Committee meeting</b>	<b>Date</b>
41.	State Trading (COOP) Wholesale. Co. Ltd	07.03.2013
42.	Provident Fund for Buddhist & Pali	07.03.2013
43.	Universities Pension Fund & Provident Fund	07.03.2013
44.	Eastern University of Sri Lanka	07.03.2013
45.	Botanical Garden Trust Fund	08.03.2013
46.	Lanka Phosphate Ltd.	08.03.2013
47.	National Lotteries Board	11.03.2013
48.	National Water Supply & Drainage Board	11.03.2013
49.	Agriculture & Agrarian Insurance Board	11.03.2013
50.	State Pharmaceuticals Manufacturing Corporation	21.03.2013
51.	Securities & Exchange Commission of Sri Lanka	21.03.2013
52.	Employees Trust Fund Board	08.10.2013
53.	Industrial Technology Institute	22.10.2013
54.	Disaster Management Center	23.10.2013
55.	State Development & Construction Corporation	24.10.2013
56.	National Livestock Development Board	25.10.2013
57.	Ceylon Fisheries Corporation	05.11.2013
58.	Ceylon Petroleum Corporation	02.12.2013
59.	National Youth Service Council	03.12.3013
60.	Urban Development Authority	04.12.2013
61.	Sri Lanka Standards Institute	05.12.2013
62.	The Associated Newspapers of Ceylon Ltd.	09.12.2013
63.	Central Environmental Authority	10.12.2013
64.	University of Colombo	11.12.2013
65.	Geological Survey & Mines Bureau	12.12.2013
66.	State Mortgage & Investment Bank	13.12.2013
67.	Housing Development Finance Corporation Bank	17.12.2013

**(vii) Committee on Public Petitions:**

The first Committee meeting for the year 2013 was held on 06.02.2013 and during the year two special Committee meetings and 32 usual Committee meetings were held in which 172 petition files were completed providing relief to 49 Petitioners.

The Committee, paying attention to the fact that relief measures are not enacted when referred to the Public Services Commission due to the clashes that arise from its procedural rules when implementing the recommendation/decisions the Committee makes after hearing the petitions, held the two aforesaid special Committee meetings with the participation of the Secretary of Public Service Commission in order to settle such problems and the final decision made at the end of those special meetings was to call the Attorney General and seek advice on how the Public Petitions Committee and the Public Services Commission should carry out their duties avoiding any conflict.

Number of Petitions received by the Committee during the year 2013	-	536
Number of Petitions rejected due to inconsistency to Standing Orders	-	112
Number of Petitions initiated actions during the year 2013	-	343
Number of Petitions forwarded for Hon. Speaker's Approval (including Petitions received during 2012)	-	376

Upon Hon. Speaker's Approval -

Number of Petitions referred to obtain Ministerial Approval	-	509
Number of Petitions submitted to the Ombudsman	-	91
Number of Petitions considered by the Committee	-	497
Number of Petitions relief was provided	-	49
Number of Petitions Concluded	-	172

### 5.2.3 Select Committees:

- (i) **Select Committee of Parliament to Recommend and Report on Political and Constitutional Measures to Empower the People of Sri Lanka to live as one Nation.**

The Select Committee was established with the chairmanship of Hon. Nimal Siripala de Silva Leader of the House of the Parliament. 11 Committee meetings were held during the year 2013.

The Committee received 109 public representations on the terms of this Committee and 37 such were summoned before the Committee for oral evidence.

The Committee also had requested the 64 registered political parties to submit their representations with regard to the terms of the Committee.

**(ii) Select Committee to Discuss the Heads of Expenditure of Selected Ministries from the Budget Estimates for the year 2014.**

Considering the limited time period allocated for Committee stage programme of the Budget, a select Committee is appointed to discuss the Heads of expenditure of Ministries decided by the Parliamentary Business Committee. A Select Committee was appointed with the Chairmanship of Hon. Nimal Siripala de Silva the Leader of the House of the Parliament with 21 members to discuss the heads of Expenditure of the following 23 Ministries and the 10 Secretariat for special Purposes.

1. Secretariat for Special Purposes
  - (i) Minister of Good Governance and Infrastructure
  - (ii) Minister of Human Resources
  - (iii) Minister of Rural Affairs
  - (iv) Minister of Food Security
  - (v) Minister of Urban Affairs
  - (vi) Minister of Social Welfare
  - (vii) Minister of Consumer Welfare
  - (viii) Minister of National Resources
  - (ix) Minister of Scientific Affairs
  - (x) Minister of International Monetary Co –operation
2. Ministry of Buddha Sasana and Religious Affairs.
3. Ministry of Social Services
4. Ministry of Public Relations and Public Affairs
5. Ministry of National Heritage
6. Ministry of Culture and the Arts
7. Ministry of National Languages and social Integration
8. Ministry of Resettlement.
9. Ministry of Disaster Management
10. Ministry of Botanical Gardens and Public Recreation
11. Ministry of Wildlife Resources Conservation
12. Ministry of Productivity Promotion
13. Ministry of Plantation Industries
14. Ministry of Minor Export Crop Promotion
15. Ministry of Coconut Development and Janatha Estate Development
16. Ministry of Sugar Industry Development
17. Ministry of Postal Services
18. Ministry of Private Transport Services

19. Ministry of Public Management Reforms
20. Ministry of Labor and Labor Relations
21. Ministry of State Resources and Enterprise Development
22. Ministry of Livestock and Rural Community Development
23. Ministry of Environment and Renewable Energy
24. Ministry of Parliamentary Affairs

The Committee held its meetings from 02<sup>nd</sup> December 2013 to 9<sup>th</sup> December 2013 in eight days with the presence of Hon. Ministers, Deputy Ministers, Hon. Members and the officials of the relevant Ministries during the period from the Commencement of the Second reading of the Appropriate Bill (2014) and submitted a comprehensive report to the Parliament. The report consisted of all the subject matters discussed in the Committee, valuable suggestions forwarded by Hon. Members of Parliament and recommendations made thereof amendments accepted by the Committee to be considered during the Committee stage Programme.

### **Ad-hoc Committee**

#### **Women Parliamentarians' Caucus**

Women Parliamentarian's Caucus, consists of all women Parliamentarians, has been established to discuss and work together for the empowerment of girls and women in Sri Lanka and for elimination of all sorts of violence & harassments against them.

Women Caucus has commenced various Awareness programmes, workshops, training and conferences during the year 2013.

### **5.3 Bills Office :**

During the year 2013 this office attended to the activities of preparation of bills appropriately in Sinhala, Tamil & English languages, Comparison and attending to other activities related to it and consequential activities, in the process of the passing of a bill which was presented to the Parliament in accordance with the provisions in the Constitution and Standing Orders of the Parliament.

- \* During the year 2013, 87 gazetted bills were presented to the Parliament and out of the aforesaid number, 36 bills (34 Nos. of Government Bills and 02 Nos. of Private Members' Bills) were made into Law.

**( Please see Annexure 02 for the List of Acts of 2013. )**

- \* Similarly the Bills Office carried out the tasks of making all arrangements to conduct the meetings of Legislative Standing Committees for the consideration of the Bills, Draft statutes referred to the Standing Committee and preparing the minutes and the reports of the Committees in all three languages. Accordingly 05 Legislative Standing Committee Meetings were conducted during the period and the Committees have considered Private Members' Bills.

In addition, the following activities were also performed by the Bills Office during the year 2013.

- a) Providing necessary facilities to the Public and Members of Parliament to obtain the information of legislative services uploaded in the Intranet of Parliament through the Website of Parliament in all three languages.
- b) Compilation of the Supreme Court Determinations related to the Bills of the years 2010, 2011, 2012 and printing them as a book.
- c) Updating the Legislative information system with relevance to Bills.
- d) Dissemination of information with relevance to Bills and the process of passing them, upon requests made by the Members of Parliament, Ministries, Provincial Councils and various Institutions.

#### **5.4 Table Office :**

**\* 89 Parliamentary meeting were held during the year 2013. The following activities were also performed with regard to the Parliamentary meetings :-**

- i. Three order books, with 26 Addendums connected thereto, regarding Parliamentary Sittings, including the motions and oral questions that are expected to be submitted in future, order papers and minuets regarding 89 parliamentary sittings, were prepared in Sinhala, Tamil and English languages and were printed
- ii. Measures were taken to distribute, aforesaid printed Order books, Addendums and Order Papers, to the Ministers, Deputy Ministers including all the Members of parliament, Secretaries to the ministries and other Heads of Departments concerned, via express mail, and to place them on their tables.
- iii. Measures were taken to present, 392 performance reports and Annual reports of Ministries, Departments, corporations and statutory Boards which were forwarded by each Ministry, 10 reports on supplementary allocations that were made by Budgetary Support Services and contingent liability project of National Budget Department under Appropriation Bill, 87 motions including orders and regulations

that were imposed under various acts which were published in Gazette, to the Parliament.

- iv. Measures were taken to include, 1398 Questions for oral Answers which were submitted by Members of Parliament, in Order book, editing them in keeping with standing orders and translating them in to Sinhala Tamil and English languages. Steps were taken to Answer 719 Questions for oral Answers including 379 oral questions for which time was taken in 2012.
- v. Measures were taken to take on 24 private members' motions and 3 no date motions, to edit them and to translate them in to Sinhala Tamil and English languages and include same in Order book.
- vi. Measures were taken to convene 30 sittings of Parliamentary Business committee, to issue minutes concerned in three languages and follow up the background of said decisions.
- vii. Measures were taken to set up the programme of the sitting day proceedings including 12 announcements by His Excellency the President, 67 announcements by the speaker, 82 Bills including 35 Government Bills, Supreme Court rulings on the Bills and presentation of documents of the Ministers and so forth.

## **5.5 Contribution from other sections of the Institution in brief :**

### **1) Serjeant-at-Arms Department:**

- ( i ) 38 Special lectures were given with the support of televisions on the direction of the Hon. Speaker and Secretary General of Parliament for school children, student parliament groups, Youth Parliament groups and adult organizations visiting Parliament and for relevant groups on the request of the Hon. Ministers and MPP. In addition to that, the following were performed;
  - \* Organizing of Special Religious Ceremonies.
  - \* Organizing of relevant Ceremonial Activities in the instances of Visits of Foreign Parliamentary Delegations and Foreign Parliamentary Missions.
  - \* Providing fullest co-operation for the Ceremonies and Workshops organized by the Foreign Relations and Protocol Office.
  - \* Issuing of Security Clearance Certificates in respect of Construction of Buildings surroundings of Parliament.

- ( ii ) Some of the details pertaining to issuing of Passes to the Officers/ Guests those who visited the Parliament on Official duties and to observe Sittings during the year 2013, are as follows.

<b>Particulars</b>	<b>Number</b>
Government Officers' Passes	<b>230</b>
Government Officers' Box Passes	<b>258</b>
Press Reporters' Passes	<b>129</b>
Total Gallery Passes Issued	<b>13,420</b>
Group Passes issued to see the Parliament / Sittings	<b>3,130</b>
Number of school children attended in batches	<b>195,353</b>
Monthly ( approximately )	<b>16,480</b>

**2 ) Hansard Department:**

- \* 87 days on which Parliamentary sittings were held have been covered by Hansard Reporting during the year 2013.
- \* 157 Meetings of Committee on Public Enterprises, Committee on Public Accounts, Committee on High Posts, Women Parliamentarians' Caucus in Parliament, Standing Committees, Consultative Committees (special) and all Select Committees held during the year were covered by reporting.
- \* Maintenance of a Continuous Indexing containing time records of every Parliamentary debate and Classified Subject Registers for future investigations. Maintenance of Audio Tape Records on Parliament Sittings and all Committees.
- \* Gave clearance for the issue of Compact Disks of House Proceedings.

**3 ) Office of the Parliamentary Interpreters :**

- \* Simultaneous Interpretations of Proceedings of 87 Sittings of Parliament held in 2013 and speeches made by the Hon. Members of Parliament at various Committee Meetings, into Sinhala/Tamil/ English languages were provided.



- \* The Questions for Oral Answers (which appear in the Order paper of the Parliament) were translated and the number of questions translated by each stream in the interpretation office is as follows;

Sinhala / English Stream: 1302, Sinhala / Tamil Stream: 1110  
Tamil / English Stream: 270

In addition to that, other documents such as Adjournment Motions, Private Members' Motions, Parliamentary Business Committee Reports, Audit Paragraphs, COPE Reports, Select Committee Reports etc. were translated.

- \* 395 summaries of Petitions (in Sinhala) sent by the Committee on Public Petitions were translated into Tamil Language. Paper advertisements, notices, letters, adjournment motions, reports, private members motions, etc. were translated into Sinhala, Tamil and English.
- \* Documents such as Annual Performance Report of Parliament, Report of the Public Petitions Committee and Judgment of Land Partition (Amendment), Documents received from the Hon. Speaker's office, Report of the Select Committee on natural disasters were translated into Tamil, Sinhala and English..

#### **4) Library of the Parliament :**

During the year under review, the Library of Parliament has responded to a variety of demands for information of the Parliamentarians including the Hon. Prime Minister, the Hon. Speaker, Hon. Ministers and the Hon. Leader of the Opposition. Activities performed are as follows.

- \* Library has lent books and other documents about 663 nos. to Hon. Members of Parliament while catering to improvised information for reference queries on some issues of national importance which called for overall involvement of the staff to go through many number of sources of information including statistics, handbooks, encyclopedias, dictionaries of notable quotations etc.
- \* During the year elapsed, Library has actively involved in providing from Sri Lankan Dailies approximately news items 1150 nos. feature articles 350 nos. in support of various topical issues of national interest which were photocopied and scanned for easy reference of Hon. Members.
- \* The following library resources have been acquired in Sinhala, Tamil and English to the main collection for the reference and use of the Members of Parliament.

Books /Monographs - 639 Newspapers - 42      Local & Foreign Magazines - 20

- \* Research Division of the Library has completed following tasks during the year under review:

179 nos. of MPs requests, 07 nos. of Secretariat Works, 18 nos. of Background notes, 17 nos. of Speeches, 01 Nos. of Technical Reports, 03 nos. of Research Papers and 04 nos. of Special Assignments.

- \* In addition, the Research Division has published the publication 'Parliamentary Research Journal Vol. 1 Number, 03, 2013.'

- \* Other than that, Library has responded to nearly 250 information needs of Staff of Parliament including the Secretary General, Ministries, Government Departments etc. and general public.

#### **5 ) Establishments / Members' Services Offices /Internal Audit Office:**

- i. During the year 2013, 18 nos. of officers of the staff of the Parliament attended various Foreign Trainings / Study Tours / Conferences and some of them were offered scholarships on financial sponsorship provided by various foreign institutions.
- ii. Training opportunities were provided to 39 members in various posts of the Parliamentary Staff locally, through the Sri Lanka Institute of Development Administration (SLIDA), Skills Development Fund Ltd (SDFL), etc. and an Out-Bound Training Programme for 100 Officers at MAS Fabric Park.
- iii. Actions were taken to conduct 02 Nos. of Public lectures, Workshops, and Awareness Programmes for the benefit of the Staff members during the year 2013.
- iv. Members' Services Office ensured that the Members of Parliament are provided with the facilities and services approved for fulfilling of the affairs of their office as parliamentarians by the sections concerned in Parliament and other external sections, properly and in time.
- v. Activities in Audit and Management Committee, Inquiries, Pre-Auditing, Checking no claims in respect of pension files and certification were attended during the period under review by the Internal Audit Office of the Parliament.
- vi. In addition, actions were taken to implement the decisions of the Audit and Management Committee.

## **6) Foreign Relations and Protocol Office :**

Attended to all the activities and services related to the matters of Commonwealth Parliamentary Association, Inter Parliamentary Association and Association of SAARC Parliamentarians.

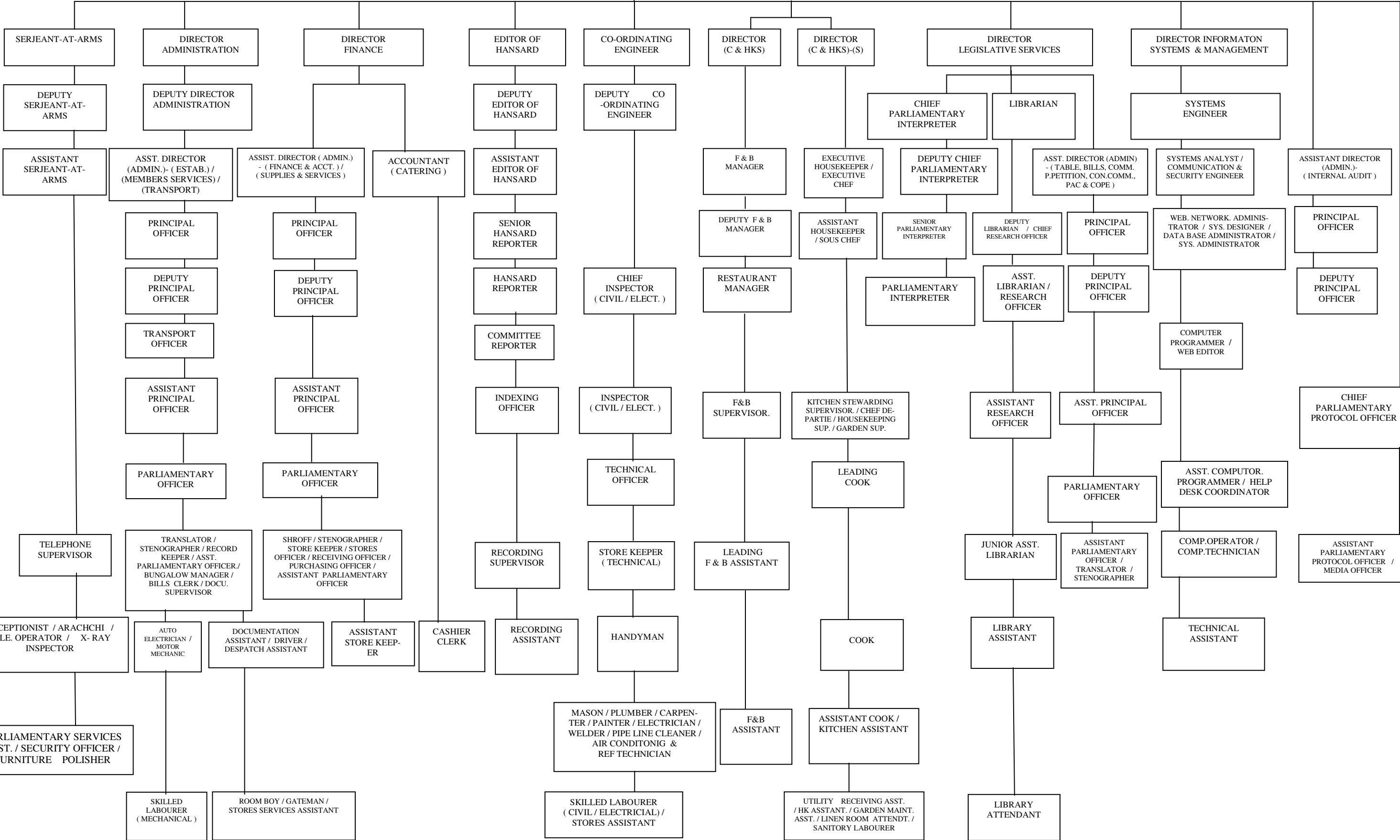
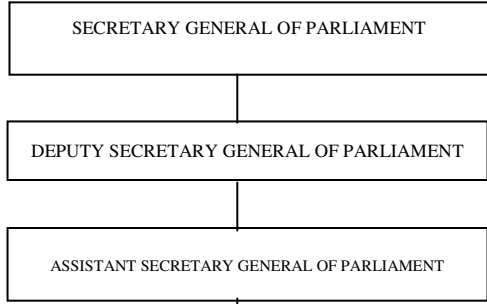
- \* Hon. Members of Parliament including the Hon. Speaker, Hon. Deputy Speaker, Hon. Deputy Chairman of Committees, and also Secretary General of Parliament, Deputy Secretary General and Assistant Secretary General have been given opportunities to attend (26 Nos.) Conferences, Workshops, Meetings, Study Tours and Seminars of Commonwealth Parliamentary Association, Inter Parliamentary Union and SAARC Parliamentary Association.
- \* Attended to activities related Parliamentary Friendship Associations (At present 44 such Associations are in operation)
- \* Attended to activities related to Official Visits of Foreign Parliamentary Missions to Sri Lanka.

## **7) Information Systems & Management Department**

Among the activities performed by the Department of information Systems & Management during the year 2013, Software Development including Staff Advisory Committee Management System, Access Management Information System, High Post Committee Process System, Catering Item Maintenance System; Maintenance & Upgrading of Parliament Network Infrastructure; Revamping & Maintenance of Parliament Web-site; Distribution and Maintenance of information technological equipment and Initiating several Projects namely, e-Chamber Project, Attendance Management System and Storage Area Network (SAN) Project were significant.

ORGANIZATION CHART OF PARLIAMENT OF SRI LANKA

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Annexure - 02

ACTS PASSED IN 2013

SER. NO	ACT NO	NAME	DATE OF CERTIFICATION
1.	1/2013	දිවිනූගුම, வாழ்வின் எழுச்சி, Divineguma	2013-01-11
2.	2/2013	අපරාධ නඩු විධාන සංග්‍රහය (විශේෂ විධිවිධාන) குற்றவியல் நடவடிக்கைமுறை சட்டக்கோவை (விசேட ஏற்பாடுகள்) Code of Criminal Procedure (Special Provisions)	2013-02-06
3.	3/2013	නුස්තවාදීන්ට මුදල් සැපයීම මැඩපැවැත්වීමේ සම්මුති (සංශෝධන) பயங்கரவாதி நிதியளிப்பை ஒடுக்குதல் மீதான சமவாயம் (திருத்தம்) Convention on the Suppression of Terrorist Financing (Amendment)	2013-02-12
4.	4/2013	ලංකා ශාන්ත ජෝශප් සොහොයුරන්ගේ සංගමය (සංශෝධන) இலங்கை புனித சூசையப்பர் சகோதரர் சபை (திருத்தம்) Society of the Ceylonese Brothers of St. Joseph (Amendment)	2013-02-21
5.	5/2013	වරාය සහ ගුවන්නොවුපල සංවර්ධන බදු (සංශෝධන) துறைமுக, விமான நிலைய அபிவிருத்தி அறவீடு (திருத்தம்) Ports and Airport Development Levy (Amendment)	2013-03-22
6.	6/2013	ආර්ථික සේවා ගාස්තු (සංශෝධන) பொருளாதாரச் சேவை விதிப்பனவு (திருத்தம்) Economic Service Charge (Amendment)	2013-03-22
7.	7/2013	සුරාබදු (සංශෝධන), මත්‍යවාරි (තිරුத்தம்) Excise (Amendment)	2013-03-22
8.	8/2013	විදුලි සංදේශ බදු (සංශෝධන) தொலைத் தொடர்பு அறவீட்டு (திருத்தம்) Telecommunication Levy (Amendment)	2013-03-22
9.	9/2013	රේගු (සංශෝධන), ජංගම (තිරුத்தம்) Customs (Amendment)	2013-03-22
10.	10/2013	නැවත පදිංචි කරවීමේ අධිකාරිය (සංශෝධන) மீளக் குடியமர்த்துதல் அதிகாரசபை (திருத்தம்) Resettlement Authority (Amendment)	2013-03-28
11.	11/2013	ජාතිය ගොඩනැගීමේ බදු (සංශෝධන) நாட்டைக் கட்டியெழுப்புதல் வரி (திருத்தம்) Nation Building Tax (Amendment)	2013-04-23
12.	12/2013	මුදල්, நிති, Finance	2013-04-23
13.	13/2013	නොනාරිස් (සංශෝධන), நொத்தாரிசுகள் (திருத்தம்) Notaries (Amendment)	2013-04-23
14.	14/2013	ඇවෝර්නි බලපත්‍ර (සංශෝධන), அற்றோணித் தத்துவம் (திருத்தம்) Powers of Attorney (Amendment)	2013-04-23
15.	15/2013	මූල්‍ය කළමනාකරණ (වගකීම) (සංශෝධන) நிதி முகாமைத்துவ (பொறுப்பு) (திருத்தம்) Fiscal Management (Responsibility) (Amendment)	2013-04-23
16.	16/2013	නුමෝපාය සංවර්ධන ව්‍යාපෘති (සංශෝධන) செயல்நுணுக்க அபிவிருத்தி கருத்திட்டங்கள் (திருத்தம்) Strategic Development Projects (Amendment)	2013-04-23

17.	17/2013	එකතු කළ අගය මත බදු, சேர்ப்பெறுமதி வரி (திருத்தம்) Value Added Tax	2013-04-09
18.	18/2013	දේශීය ආදායම් (සංශෝධන), உண்ணாட்ரசிறை (திருத்தம்) Inland Revenue (Amendment)	2013-04-24
19.	19/2013	වට්ටු ඇල්ලීම සහ සුදු බදු (සංශෝධන) பந்தய, சூதாட்ட விதிப்பளவு (திருத்தம்) Betting and Gaming Levy (Amendment)	2013-04-24
20.	20/2013	බදු අභියාචනා කොමිෂන් සභාව (සංශෝධන) வரி மேன்முறையீட்டு ஆணைக்குழு (திருத்தம்) Tax Appeals Commission (Amendment)	2013-04-24
21.	21/2013	ලේඛන ලියාපදිංචි කිරීමේ (සංශෝධන) ஆவணங்கள் பதிவு (திருத்தம்) Registration of Documents (Amendment)	2013-04-24
22.	22/2013	විවාහ ලියාපදිංචි කිරීමේ (සංශෝධන) திருமணப் பதிவு (திருத்தம்) Marriage Registration (Amendment)	2013-05-08
23.	23/2013	උඩරට විවාහ හා දික්කසාද (සංශෝධන) கண்டிய திருமண, மணநீக்கம் (திருத்தம்) Kandyan Marriage and Divorce (Amendment)	2013-05-08
24.	24/2013	මුස්ලිම් විවාහ හා දික්කසාද (සංශෝධන) முஸ்லிம் திருமண, மணநீக்கம் (திருத்தம்) Muslim Marriage and Divorce (Amendment)	2013-05-08
25.	25/2013	උප්පැනන හා මරණ ලියාපදිංචි කිරීමේ (සංශෝධන) பிறப்புக்கள், இறப்புக்கள் பதிவு (திருத்தம்) Birth and Deaths Registration (Amendment)	2013-04-30
26.	26/2013	හගුරන්කේත මාදන්වල රජමහා විහාර සංවර්ධන පදනම (සංස්ථාගත කිරීමේ) ஹங்குராங்கேத மாதன்வல ரஜமகா விகரை அபிவிருத்தி மன்றம் (கூட்டணைத்தல்) Hanguranketha Madanwala Rajamaha Vihara Development Foundation (Incorporation)	2013-05-21
27.	27/2013	ඡන්ද හිමියන් ලියාපදිංචි කිරීමේ (විශේෂ විධිවිධාන) தேருநர்களைப் பதிவுசெய்தல் (விசேட ஏற்பாடுகள்) Registration of Electors (Special Provisions)	2013-06-20
28.	28/2013	පාර්ලිමේන්තු ශිෂ්‍යත්ව මණ්ඩලය (ඉවත් කිරීමේ) பாராளுமன்ற புலமைப் பரிசிற் சபை (நீக்கம்) Parliamentary Scholarship Board (Repeal)	2013-07-08
29.	29/2013	රාජ්‍ය ආරක්ෂක සේවා අණ සහ මාණ්ඩලික විද්‍යාලය (සංශෝධන)பாதுகாப்புச் சேவைகள் ஏவல் மற்றும் பணியாட்டொகுதிக் கல்லூரி (திருத்தம்) Defence Services Command and Staff College (Amendment)	2013-07-08
30.	30/2013	පළාත් පාලන ආයතනවල පුරප්පාඩු පිරවීමේ (විශේෂ විධිවිධාන) உள்ளூரதிகார சபைகள் வெற்றிடங்களை நிரப்புதல் (விசேட ஏற்பாடுகள்) Local Authorities Filling of Vacancies (Special provisions)	2013-07-12
31.	31/2013	ශ්‍රී ලංකා විදුලි බල (සංශෝධන) இலங்கை மின்சாரம் (திருத்தம்) Sri Lanka Electricity (Amendment)	2013-08-07

32.	32/2013	විද්‍යාව හා තාක්ෂණය වැඩිදියුණු කිරීමේ (සංශෝධන) விஞ்ஞான, தொழில்நுட்பவியல் அபிவிருத்தி (திருத்தம்) Science and Technology Development (Amendment)	2013-10-25
33.	33/2013	ක්‍රීඩාවල යෙදීමේ දී උත්තේජක ද්‍රව්‍යය ගැනීමට එරෙහි සම්මුති விளையாட்டில் ஊக்கு பதார்த்தப் பயன்பாட்டிற் கெதிரான சமவாயம் Convention Against Doping in Sport	2013-11-11
34.	34/2013	බෞද්ධ විහාර දේවාලගම් (සංශෝධන) பௌத்த அறநிலையங்கள் (திருத்தம்) Buddhist Temporalities (Amendment)	2013-11-11
35.	35/2013	ධීවර සහ ජලජ සම්පත් (සංශෝධන) கடற்றொழில் நீர்வாழ் உயிரினவளங்கள் (திருத்தம்) Fisheries and Aquatic Resources (Amendment)	2013-11-22
36.	36/2013	විසර්ජන ஒதுக்கீடு Appropriation	2013-12-20